

## **ONEKAMA TOWNSHIP BOARD**

### **REGULAR MEETING TUESDAY, DECEMBER 3, 2013, 9 A.M.**

The meeting was called to order at 9 a.m. by Supervisor David Meister.

The Pledge of Allegiance was said.

Members present: James Wisniski, Robert Blackmore, Treasurer LaVonne Beebe, Clerk Helen Mathieu.

**MINUTES:** **Motion** by Blackmore, second by Wisniski, to approve the minutes of the November 4, 2013 Regular Meeting with the following corrections: under Parks & Rec, change “to” to “the”; under Invasive Species change the last sentence to read: “The committee will present its recommendation for a renewal of the SAD to the Township Board to review at its December meeting”; under Dredging change “snd” to “and”. Motion carried. **Motion** by Blackmore, second by Wisniski to approve the minutes of the November 5, 2013 Special Meeting. Motion carried. **Motion** by Wisniski, second by Blackmore to approve the minutes of the November 12, 2013 Special Meeting. Motion carried. **Motion** to approve the minutes of the November 19, 2013 minutes of the Special Meeting with the following correction: change “SAW” to “Storm Water Asset Management and Waste Water Plan”. Motion carried.

**AMEND AGENDA:** Add Poverty Guidelines for 2014 under Assessor.

**TREASURER’S REPORT:** Beebe reported the balance in the General Fund as of November 30, 2013 is \$130, 198.21; balance in the Fire Fund as of November 30, 2013 is \$114,915.51.

**CLERK’S REPORT:** Mathieu presented the budget to date: \$740,296.83 in expenditures, with a balance remaining of \$485,515.38. **Motion** by Wisniski, second by Blackmore to approve the transfer of \$1,000 from 101-890 Contingency to 101-91 Election. Motion carried.

Village Council President Rod Hudson said the boat ramp project in the Village Park has been completed. Township’s contribution was \$2,470.

**PUBLIC COMMENT:** None.

**COMMISSIONER KEN HILLIARD:** Hilliard reported the Task Force will meet after the first of the year. He asked that, if possible, some members of the Fire and Rescue Department attend the Revenue Sharing Grant Award Meeting Dec. 9 regarding the JAWS grant application.

**COMMISSIONER KARL WAITNER:** Absent.

**FIRE/RESCUE:** Chief Lawrence Hrachovina reported 3 fires, 9 rescues, 3 JAWS calls-1 cancelled, for November, 2013. He reported the Revenue Sharing grant meeting is Monday, Dec. 9 at 5

p.m. at the county road commission building. He said the trucks will be up for the annual inspection soon. The department's annual Christmas party is Monday, Dec. 16. He submitted the annual payroll report to the board. Mathieu said the donations in honor of Roland Clement were \$650 towards the Township bulletin board, \$1,300 to the Rescue Department, \$100 from the Pop Warner League. Rob Johnson (Fire/Rescue) discussed the JAWS truck. He said although \$8,000 is a lot of money for a pump for the truck but tools utilized on the truck are dependent upon this pump. It is the "heart" of the truck. Consensus of the board not to seek other means of financing at this time. PLA President Al Taylor asked the fire department to consider moving the department's water activities to the Village Park during Onekama Days.

**PLANNING COMMISSION:** Member Taylor reported the commission discussed how to approach the five year review of the Master Plan. The group is beginning to look at it for replacement, corrections or adjustments. He is in charge of seeking a method of obtaining better surveys. There was no mention at this time regarding an application to the Planning Commission for a Special Use Permit for Portage Point Inn.

**BOARD OF REVIEW:** Assessor Ginny Martz reported the December Board of Review is scheduled for Tuesday, Dec. 10 at 9 a.m. She received information on Public Act 161 of 2013 "Disabled Veterans Exemption" and its eligibility requirements from the State Tax Commission. The Commission will consider a standard affidavit at its Dec. 16 meeting. The county has sent a general affidavit that is being used by other Michigan counties. She will use this affidavit until the State Tax Commission adopts an affidavit. All new, ongoing construction has been inspected, measured with pictures attached, but the sketches are not drawn. All transferred properties have been inspected. She will check the incomplete construction at the end of December. She reviewed the County's tentative residential sales ratio study which resulted in a ratio of 49.52 per cent. The tentative ratio for agricultural is 49.87 per cent; commercial, 52.00 per cent; industrial, 50.18 per cent. She is working on submitting the Form 600/L-4016 "supplemental Special Assessment Report", due Sept. 16.

**ZONING BOARD OF APPEALS:** No activity.

**ZONING ADMINISTRATOR:** Blackmore read Zoning Administrator Kris Philpot's report: Three Land Use Permits, one violation notice.

**PARKS & RECREATION:** Secretary Tom Gerhardt reported a donation of \$500 for North Point Park was received from Sally Wood; Explore the Shores meeting is Thursday, Dec. 5 at 10 a.m. in the Township hall; Taylor addressed the committee to see if it wanted to become involved with the organization of the Long boarders "Rage at the Ridge" in April, 2014; consensus was to help. No financial support was requested. The Five Year Plan was approved by the Onekama Village Council, Onekama Township Board and Onekama School Board. Gerhardt said the plan will be sent on Dec. 15, 2013 to the Michigan Natural Resources Trust Fund. Gerhardt said he plans to attend the Revenue Sharing Grants award meeting Dec. 9 at 5 p.m.

**MTA:** No meeting until February, 2014.

**PORTAGE LAKE HARBOR COMMISSION:** The meeting will be Monday, Dec. 9, 2013 at 7 p.m. A speaker will discuss the operation of the fish cleaning station in Arcadia.

**INVASIVE SPECIES:** Meister read Chairman Mary Reed's report. The group met with Lake Manager Bre Grabill from PLM to review the annual report for 2013 and reviewed costs for the Lake Management Program for the last five years. Success of treatments and status of the Eurasian Water Milfoil was discussed. Estimates and basis for estimates will be presented to the Township Board at its January, 2014 meeting. Five year summary of Phragmites was discussed, which are under control. The committee discussed renewal of its SAD (Special Assessment District). A resolution for the renewal will be presented to the board at its January meeting.

**WATERSHED COMMITTEE:** Taylor said the group discussed what its education program will be and also discussed the SAW (Storm water, Asset Management and Wastewater) grant application. Taylor said the group will update and revamp its website.

**ALLIANCE FOR ECONOMIC SUCCESS:** Meister will attend a meeting Monday, Dec. 9 at 11 a.m. with representatives from Arcadia Township to hear a representative from the Upjohn Institute to discuss a scoping project being conducted by the Institute. The project is to assess the economic impact of how money from various grant-awarding groups is utilized.

**PLA:** Taylor reported that the "Christmas in Onekama" event was successful. He said issues on signage or directional signs at the school will be addressed with school officials. Other activities for the next year include a Winter Fest in mid-February, summer concert series, and the annual fund-raiser June 28.

**ROADS:** Board will make a list of road projects, including Erdman Road, for work in the spring.

**PPI/SEWER:** A grant application has been submitted for preliminary work.

**PAR PLAN:** The group has presented a \$2,500 grant to the Township toward the surveillance camera.

**PUBLIC COMMENT:** None.

**BILLS: Motion** by Wisniski, second by Beebe to pay all regular and incoming bills, including the Fire/Rescue Department's annual payroll. Motion carried.

**CORRESPONDENCE:** None.

**ADJOURN:** 11:30 a.m.

---

Helen Mathieu, Clerk

