

**ONEKAMA TOWNSHIP BOARD REGULAR MEETING**

**TUESDAY, NOVEMBER 13, 2012, 9 A.M.**

The meeting was called to order at 9:02 a.m. by Supervisor David Meister.

The Pledge of Allegiance was said.

Members present: Trustee James Wisniski, Trustee Roland Clement, Treasurer LaVonne Beebe, Clerk Helen Mathieu.

**MINUTES: Motion** by Wisniski, second by Clement to accept the October 2, 2012 Regular Meeting minutes as presented. Motion carried. **Motion** by Clement, second by Beebe to approve the October 15, 2012 Special Meeting minutes as presented. Motion carried.

**TREASURER’S REPORT:** Beebe reported a balance in the General Fund as of October 31, 2012 of \$195,956.43; balance in the Fire Fund as of October 31, 2012 of \$75,412.29.

Beebe also presented the following resolution for board approval:

**TOWNSHIP OF ONEKAMA**

**ELECTRONICS TRANSACTIONS RESOLUTION NO. 2012-15**

WHEREAS, Electronic payments of public funds are required for some federally mandated transactions of public funds, and electronic payments have become a commonly accepted practice by banks and other financial institutions, and  
WHEREAS, Public Act 738 of 2002, effective December 30, 2002, authorizes townships to make electronic transactions involving public funds by electronic payment, debit, or credit transfer processed through an automated clearing house, and  
WHEREAS, The Onekama Township Treasurer or Onekama (officer of employee position designated by the treasurer) is responsible for Onekama Township’s ACH agreements, including payment approval, accounting, reporting, and generally for overseeing compliance with the ACH policy, and  
WHEREAS, PA 738 authorizes a township treasurer to enter into an ACH arrangement for a national and governmental organization that has authority to process electronic payments (ACH) including, but not limited to, the national automated clearing house association and the federal reserve system, and  
WHEREAS, The Onekama Township Board deems that it is in the best interest of the township to make certain township financial transactions by electronic payments as described in PA738, and  
WHEREAS, The Clerk shall prepare a list of vendors authorized to be paid by ACH transaction and provide that list to the Treasurer.

NOW, THEREFORE BE IT HEREBY RESOLVED, That the Onekama Township Board authorizes the Township to utilize electronic transactions in compliance with the written procedures and Internal controls developed and adopted by the Treasurer as the Township's ACH policy and presented to the Township Board on November 13, 2012

The foregoing resolution offered by Board Member LaVonne Beebe,  
Second offered by Board Member James Wisniski.

Upon roll call vote the following voted:

Aye: James Wisniski, Roland Clement, LaVonne Beebe, Helen Mathieu, David Meister.

Nay: None.

Absent: None.

The Supervisor declared the resolution adopted.

### CERTIFICATION

I certify that the foregoing is a correct copy of the resolution passed as therein set forth on the 13<sup>th</sup> day of November, 2012.

Dated: November 13, 2012

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Helen Mathieu, Clerk  
Township of Onekama

**AMEND AGENDA:** None.

**PUBLIC COMMENT:** Comments received from Howard Hughes, concerned about recent break-ins.

**COMMISSION KEN HILLIARD:** Did not attend.

**COMMISSIONER DUANE ANDERSON:** Did not attend.

**FIRE/RESCUE:** Assistant Fire Chief Bret Mathieu reported the last parts for the new truck arrived and the truck will be up and running. He said the department will decide in the Spring whether to fix up the pontoon boat or sell it. He requested approval to purchase uniform jackets for the active members and the cadet. **Motion** by Wisniski, second by Clement to have Mathieu order the jackets. Motion amended as follows: **Motion** by Wisniski, second by Clement to have Mathieu order the jackets at a cost not to exceed \$2,000. Motion carried. Mathieu reported that Charity Domres designed a pattern for the patches for uniforms, at a cost of \$45. No fire/rescue run report presented.

**ADAM GANDOLFI:** Par Plan Insurance Agent Gandolfi presented and reviewed the insurance program the township has with Par Plan, which includes the township board and fire/rescue department.

**ROADS:** County Road Commission Director Jerry Peterson submitted a priority list of Onekama Roads. Consensus of the board to approve work on Erdman Road and give Peterson a decision on priorities on the other roads within a month. Wisniski reported that no one attended the public hearing for 7<sup>th</sup> Street which approved moving 7<sup>th</sup> Street down to the end of the Portage Point Inn boat dock and creating a new street

**BOARD OF REVIEW/ASSESSOR:** Assessor Ginny Martz reported: A change in the multiplier . This year's multiplier is 1.024; last year it was 1.027. Example: a 2012 taxable value of \$10,000 without any structural changes would result in the 2013 taxable of \$10,240. Received four "Final Opinion and Judgments" from the Michigan Tax Tribunal; PRE's updated and turned in to county by Nov. 2; most of the deeds are entered; most of the sales have been inspected and sketches and calculations updated; talked to Register of Deeds and Equalization office and issue of social security showing on death certificates resolved—data will be blackened out; Board of Review is scheduled for Tuesday, Dec. 11 at 9 a.m. in the township hall.

**ZONING ADMINISTRATOR:** Zoning Administrator Kris Philpot reported for the month of October: 3 Land Use Permits issued and second violation notice sent to Mike DeVoe. At the November 8 planning commission meeting, Philpot made a presentation at a Show Cause Hearing for DeVoe's violation issue with horses.

**ONEKAMA PLNNGING COMMISSION:** Jim Trout reported that the Commission, after finding that Northwoods Development LLC is not in compliance with the terms and permitted use granted by the SUP, made a motion to revoke the SUP, delaying the revocation through Dec. 10, 2012, to allow Northwoods Development LLC to initiate options to correct the violation, which , in any case will be corrected no later than May 8, 2012, or the SUP permit revocation will apply on that date. Trout also presented the board and Village Council member Alice Hendricks with a copies of the proposed changes in a portion of the Zoning Ordinance and requested their comments. A public hearing on the proposed changes to the ordinance is scheduled for Thursday, Dec. 20 at 7 p.m., prior to the commission's regular meeting.

**LITTLE EDEN PARKING LOT SURVEY:** Little Eden Director Wayne Faber inquired if the camp could purchase a section of land which is part of the camp's parking lot and is not their property. The board checked the deed which indicated the land should remain public.

**PARKS & RECREATION:** Co-chairman Howard Hughes reported North Point Park is now properly marked, "No Hunting" signs will be place around the park's boundaries; north property line in Glen Park being checked; approved a bid from Al Ross of \$200 labor and materials of approximately \$81.90 to place pavers around the new State Historical Marker at Glen Park; potential new board members introduced were Leann Burger, Ken Franklin and Evie McNeil; a Pickelball game was discussed for the area; the 5-Year Plan will be updated.

**SIGNS –Section 11, Eleven Mile/Erdman Road:** A question arose as to who can hunt in the remaining township property behind the new village cemetery. Consensus of the board to take no action.

**MTA:** Wisniski reported that data was presented on winter hazards and how to deal with them; next meeting will be Wednesday, Jan. 16, 2013.

**DEQ:** No report.

**INVASIVE SPECIES:** Chairman Mary Reed reported that the committee will meet with Jennifer Jones and Mike Solomon to review the annual report, on Nov. 19. One hundred forty five acres of Eurasian Water Milfoil were treated this year using three different products and concentrations; the Wetlands and Wildlife report indicated that 13 acres were treated this year. The Invasive Species Assessment for 2012 will be half the amount that was assessed last year.

The goal is to end up with less than 5 per cent of the total amount assessed by the end of next year so the committee does not have to credit property owners. If next year's amount is higher than expected, an assessment can still be done in 2013.

**PORTAGE LAKE HARBOR COMMISSION:** Meister read the report: Asian Carp DNA found in Southern Michigan, state and federal agencies continue to monitor it; state officials viewed the Portage Lake channel problems, and are urged to continue support for dredging of harbor and repair of infrastructure; Lake Michigan water levels one foot below normal and may drop another 6 inches, breaking the low water record; Mrozinski said there is a new sandbar forming at West end of the South Channel wall, asked the Commission to consider installing a number of buoys in the channel to guide boats in and out; Army Corps of Engineers found the missing Rip Current Sign from the North Channel and will refurbish and install it next Spring; Meister indicated he would see about lighting for the 1930 Light Structure; next meeting is Jan. 24, 2013.

**ALIANCE FOR ECONOMIC SUCCESS:** No report.

**WATERSHED COMMITTEE:** Chairman Mary Reed reported the group will meet Nov. 27, they are continuing to discuss a fund-raiser for July 13; will meet with the Land Preservation Committee at Portage Lake Bible Camp Nov. 28 at 5 p.m.

Al Taylor said use of a GIS system by the county planning department was described at the Manistee County Summit meeting and suggested this might be a good tool for the township.

**PLA:** Taylor reported that \$1,000 was raised at the September Pig Out Fest which will be used for scholarships; "Christmas in Onekama" is Saturday, Nov. 17 at the school and includes a chili cook-off, craft show, silent auction. The "Celebration of Lights" is also Saturday at 6 p.m. at Farr Center. Future of Winter Fest is being discussed. The board and officers are planning a retreat on Wednesday, Dec. 12 at Covenant Bible Camp; members of the board and village council are invited to attend to discuss priorities for the community.

**DIRKSEN/BROWN:** Court date is Monday, Nov. 19 at 3 p.m.

**MUTE SWANS:** Township and Village resolutions have been sent to the DNRE, no answer yet.

**ELECTION REPORT:** Mathieu reported there were 923 voters, 363 of them were absentee ballots. She reminded the board to report to her to be sworn in on Tuesday, Nov. 20 between 9 a.m. and 2 p.m.

**POVERTY GUIDELINES:** Consensus to stay with the previous Township Guidelines.

**REVENUE SHARING BOARD:** Meister to confer with grant writer Megan McCarthy as to what to apply for.

**BUILDING DISCUSSION:** Consensus of board to have Meister sign the Architectural Engineering Services agreement proposal with Kendra Thompson.

**REPUBLICAN PARTY:** GOP will continue to meet at the township hall.

**NEW PRINTER:** Beebe said she has a for a black and white printer, is waiting for a bid for a color printer.

**BILLS: Motion** by Wisniski, second by Beebe, to pay all incoming and regular bills. Motion carried.

**CORRESPONDENCE:**

--Atty. George Saylor                      ---Bureau of Construction Codes      ---Par Plan  
---Fleis & VandenBrink                      ---Department of Licensing & Regulatory Affairs

**Motion** by Wisniski, second by Clement to go into closed session regarding Milasich/Smith Lawsuit, using CL 15.261 in accordance with "Open Meetings Act" Reason (c/d) at noon. Motion carried.

**Motion** by Wisniski, second by Clement to reconvene regular meeting at 12:12 p.m. Motion carried.

**ACTION:** No action taken by board on Smith Lawsuit.

The board thanked outgoing member Roland Clement for his untiring efforts and years of service to the township board and to the community.

Clement said it has been a privilege to be able to give back to the community where I have visited and lived for 75 years.

**ADJOURN:** 12:21 p.m.

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David Meister, Supervisor

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Helen Mathieu, Clerk

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LaVonne Beebe, Treasurer

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Roland Clement, Trustee

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James Wisniski, Trustee

