**ONEKAMA TOWNSHIP PARKS AND RECREATION COMMITTEE**

**REGULAR MEETING WEDNESDAY DECEMBER 19, 2018**

The meeting was called to order at 8:05 a.m. by Chairman Richard Lapinski.

**MEMBERS PRESENT:** Richard Lapinski, Al Taylor, Paul Mueller, Mary Reed, Leann Burger, Robert Blackmore, Kevin Hughes

**MEMBERS ABSENT:** Mary Lou Millard, Ray Franz

The Pledge of Allegiance was said.

**MINUTES:** Motion by Leann Burger to approve Meeting Minutes from November 15, 2018, second by Al Taylor. Motion Carried.

**PUBLIC COMMENT:** None

**ITEMS TO ADD TO AGENDA:** Onekama.info web page review by Al Taylor. Currently there is no link to Manistee City website. Al to add links to the Manistee City website, Manistee County Parks & Rec 10 Year Master Plan and the MRA, community rec organization.

**NORTH POINT PARK UPDATE:**  Paul Mueller reported that the irrigation system has been winterized and the asphalt walkway has been spot repaired and cracks sealed. Sealing Contractor will apply the asphalt walkway seal coat in the spring of 2019. Paul Mueller, Tree Committee Lead, will set-up committee meeting in the spring of 2019 to review current tree health and to consider new trees for the park.

**ROAD ENDS:** Manistee County has placed their County Public Road Ends maintenance and access violations as a low priority. Rich Lapinski will conduct a new Township Public Road Ends Survey in the spring of 2019 to develop a prioritized list of actions required for each road end.

**PARK FIVE YEAR PLAN:** LeAnn Burger reported that Burger, Taylor and Lapinski have developed a revised Five Year Plan for the Onekama Township Parks. This revised plan will be submitted to each Parks and Rec Committee member for their review, comments and prepare to vote on approval at the January 17, 2019 monthly meeting. Leann to contact Ray Franz and Ralph Drum of the Onekama Village Council to provide a copy of our revised plan for review. Al Taylor to place the Explore the Shores, Becket and Raider Study, on the Onekama.info website.

**GLEN PARK UPDATE:**  Al Taylor and Rich Lapinski met with rep from Traverse City engineering firm Gosling Czubak to review developing a work scope for the maintenance required and possible improvements required for the park. The firm will follow-up with Leann Burger to conduct a walk-through of the park weather permitting. Tree shrouds will be removed from this park and made available for installation at North Point Park.

**KAYAK LAUNCH:** Al Taylor reported that the Army Corp of Engineers and DEQ has issued the required permits. Soil permitting underway. Will review the MI State contractors Bid List for qualified bidders, possibly single sourced. Follow-up underway with engineering specs and purchase orders for anticipated installation in June – July 2019.

**UA TRAIL UPDATE:** Al Taylor and Rich Lapinski met with rep from Traverse City engineering firm Gosling Czubak to review developing a work scope and engineering proposal for the design, grant applications, decking procurement and installation of a UA trail at Eagles View Wetlands Park to access Portage Lake.

**SCHOOL UPDATE:** Kevin Hughes reported great community support for both the Football and Volleyball Teams tournament participations. May/June 2019 Projects include resurfacing the tennis and basketball courts and adding new pickle ball court lines on the tennis courts. Heated stairway from upper parking lot to school entrance is complete and operational. Final controls tuning of the boiler and HVAC systems underway. Kevin will work with the PLA to coordinate the dates for the 2019 Fall Festival and Homecoming events. Kevin investigating a possible joint project with the Village to fix Baker Street and respective sidewalks from M-22 north to the School Parking Lot.

**PLA:** Al Taylor reported a very successfulChristmas in Onekama was held at the Onekama Schools on Saturday, November 17 with a Craft Show, Chili Cook-off, Silent Auctions and The Festival of Lights on Sunday, November 18 at the Farr Center. PLA will conduct their Annual Planning Retreat in January 2019. 3 new board members were elected to the BOD. The PLA is investigating the status of the Onekama Village Park Pavilion project as the PLA is planning the 2019 Concerts in the Park, Onekama Days and Fall Festival schedules.

**WATERSHED UPDATE:** Mary Reed reported the first draft of the 10 Year Plan was presented on Friday, November 16th with a 2 month review of the draft to follow. Additional work is still required to finalize this plan.

**MANISTEE COUNTY-WIDE PARKS & REC COMMISSION:** Mary Reed reported that she attended the recent BOD meeting with 21 members in attendance. A review of the Trails Plan was reviewed with a Q&A session. It was reported that a $44,440 Grant has been approved for the Bestie Valley Trail Project.

**VILLAGE:** No Report. Will follow-up with Ray Franz, new Village President for his participation with our Parks & Rec Committee.

**PARKS & REC BUDGET REVIEW:**  All outstanding bills are paid. Committee will begin to develop the 2019 budget requirements and submittal.

**OPEN DISCUSSIONS:** Township Recycling Program continues with concerns over trash dumping.

**CORRESPONDENCE:**  None.

**ADJOURN:** 9:50 a.m.

Submitted by: Richard Lapinski - Chairperson