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**ONEKAMA TOWNSHIP BOARD
REGULAR MEETING
TUESDAY, JUNE 7, 2011, 9 A.M.**

CALL TO ORDER: Clerk Helen Mathieu called the meeting to order in the absence of Supervisor David Meister at 9:04 a.m.

The Pledge of Allegiance was said.

Clerk Mathieu appointed Trustee Roland Clement to chair the meeting.

Members present: Trustee James Wisniski, Treasurer LaVonne Schafer-Beebe, Trustee Roland Clement, Clerk Helen Mathieu. Absent: Supervisor David Meister.

MINUTES: Motion by Wisniski, second by Beebe to accept the minutes of the May 2, 2011 Regular Meeting as presented. Motion carried. **Motion** by Beebe, second by Mathieu, to accept the minutes of the May 10, 2011 Special Meeting as presented. Motion carried.

TREASURER'S REPORT: Beebe reported the balance in the General Fund as of May 31, 2011 is \$422,260.41. Balance in the Fire Fund as of May 31, 2011 is \$337,066.12. She also distributed copies of the Treasurer's Newsletter to the board for review. It will be included with the July tax bills. In addition to the newsletter, a news release on Invasive Species and information on Wind Turbines from the Alliance for Economic Success will be included in the tax bills. There is a new website created by BSA for those who wish to check their tax information online and when the office is not open. It is onekamatwp.is.bsasoftware.com. Non-homeowners will be charged a \$2 fee. There is also a new way to pay summer and winter tax bills. Read the newsletter for further details.

AMEND AGENDA: Add Zoning Administrator position under New Business, add Community Docks under Parks and Recreation.

PUBLIC COMMENT: None.

COMMISSIONER KEN HILLIARD: Hilliard reported that the Revenue Sharing Board will meet Monday, June 3 at 5 p.m. in Manistee Township Hall. There are approximately 45 grant applications with \$1 million to distribute. The County Board of Commissioners is conducting interviews with six candidates for the county planning director's job. They are looking at a county ORV Ordinance.

Supervisor Meister arrived at 9:25 a.m. and took over conducting the meeting.

COMMISSIONER DUANE ANDERSON: No additions to the commissioners' report.

FIRE/RESCUE: Tom Kleinsorge reported 3 meetings, 11 fire runs, 1 air pack inspection for fire department in April; 5 runs, 1 air pack inspection, 4 meetings in May for fire department. Rescue had 5 rescues in April, 7 rescues and 1 training meeting in May. The department received a check for \$25 from the Ladies Auxiliary to the VFW District 12 in memory of Cecile Bailey. A letter was received from Tammy Trepins, who is leaving her position as sales representative for West Shore Fire and referred the board and department to the new sales representative, Shannon Witherell. The JAWS OF Life is in operation and needs to be supplied with medical equipment. **Motion** Mathieu, second by Wisniski to authorize the fire department to purchase the medical equipment at a cost of \$3,688. Motion carried. Kleinsorge asked the board to review the New Cadet Program Protocol. It will be placed on the July agenda. Regarding the new fire truck, the board asked that Chief Lawrence Hrachovina request a monthly report from the Alexis Fire Co., that is building the truck.

ONEKAMA COMMUNITY PLANNING COMMISSION: Chairman Jim Trout requested the board declare a moratorium on wind turbines for one year to give the planning commission time to obtain more information on the issue. **Motion** by Clement, second by Beebe to place a one year moratorium on wind turbines. Motion carried. Regarding a Scenic Overlay District on M-22, Trout said the planners wanted to look at the possibility of an overlay district to protect primary viewsheds, limit locations for cell towers, windturbines, etc. The board agreed that the planning commission should find out the cost of preparation of an overlay district and get back to the board. Trout said the work is progressing on the proposed combined zoning ordinance draft, which may be ready for the board to review in July.

BOARD OF REVIEW/ASSESSOR: Assessor Ginny Martz reported she is working on the Assessing Office Report for Equalization Values which is due to State Tax Commission Form L-4626, on June 15; office computers have been switched to Dot.Net. There have been several issues with the new computer and its compatibility with the assessing software. After working on it for over a month, the issues are still not resolved. July Board of Review is Tuesday, July 19 at 9 a.m. in the Township Hall. No appeals will be heard at this time. Martz said on Memorial Day and June 2 she was in Portage Ridge doing field work.

ROLLIN WELL DRILLING: Hugh Rollin presented the Great Lakes Water Quality Report which states water from the new well is safe to drink. Charges on fittings for future hookup of tanks were discussed. **Motion** by Mathieu, second by Clement to pay the balance on the Rollin bill of \$2,848.40, bill to be split 80 per cent to the fire department and 20 percent to the township, and to get a re-bid with a firm figure for Phase Two. Motion carried.

ZONING BOARD OF APPEALS: No appeals scheduled.

ZONING ADMINISTRATOR REPORT: Acting Zoning Administrator Clement reported five Land Use Permits issued for month of May; no new violations reported, 1 violation resolved.

PARKS AND RECREATION: Committee Vice Chairman Mary Lou Millard reported 1,000 white pine tree seedlings were planted on Arbor Day in North Point Park, brochures for North Point Park have been printed and placed in a box at the park entrance. The committee decided to participate with PLA and the school in securing bike racks to be placed at various locations in the community, and requested the board allocate \$1,000 from the Township Parks Activities Fund to the project. **Motion** by Mathieu, second by Beebe to allocate the \$1,000 for the bike racks. Motion carried. Consensus of board to have stumps removed and a grinder used at Carden Park. North Point Park Appreciation and Awareness Day is Saturday, Aug. 6 with the “Sharks in the Park” event included again this year. The committee will split the cost of food and refreshments with Jim Mrozinski of Onekama Marine, who supplies the food and sets up for the event. Millard said the committee was approached to provide \$2,500 additional funding to complete the lighthouse restoration. The group wanted to see some figures on past expenditures for the project. The township board said it will not authorize any additional funding for this project.

PORTAGE LAKE RV PARK LICENSE: Clerk Mathieu reported Portage Lake RV Park has received its license effective from Jan. 20, 2011 through Dec. 31, 2013. License number L-3115-51.

COMMUNITY DOCK: Tom Gerhardt reported that the Portage Lake Summer Resort Corporation is still interested in maintaining Community Dock. Consensus of the board is to install new steps. Gerhardt will obtain a price estimate for the steps.

MTA-Local Chapter: Wisniski and Mathieu reported on the annual dinner. The next meeting will be Wednesday, June 22 at 7 p.m. in Onekama Township Hall.

PORTAGE LAKE HARBOR COMMISSION: Correspondence received.

INVASIVE SPECIES: Chairman Mary Reed reported the 2011 survey of the lake was done June 5. Another survey of the Eurasian Water Milfoil will be done in 2 to 3 weeks. A survey of the Phragmites and a cost estimate for this year’s treatments will be done in the next few weeks. Phragmites maps will be provided three weeks prior to the September treatment. The Lake Michigan shoreline in Pierport will also be treated in September if necessary. Full report on sampling of seven storm drains will be included in the fall 2011 Portage Lake Management Report. Based on current data, the special assessment may be removed next year.

ALLIANCE FOR ECONOMIC SUCCESS: Proposed consolidation meeting will be Wednesday, June 8 at 6:30 p.m. in Farr Center.

WATERSHED COMMITTEE: No report.

DEQ: Application not applied for.

BROOKS STREET: Culvert needs replacement , Village awaiting bid from engineers from the County Road Commission.

POTTER ROAD: Needs work west from M-22 to Burtker Road.

COUNTY ROAD COMMISSION: Meeting is Thursday, June 9. The commission signed road agreements with the township for work and repairs on various roads. The commission approved the name “Edgewater” for Mike Acton for a private road access agreement.

DIRKSEN/BROWN: Telephone conference with attorneys and the board will be at 9:30 a.m. Monday, June 13 at the township hall.

RECYCLE/GREEN TEAM: The Manistee County Green Team has invited a representative from Onekama Township to be a member of the team, which meets the first Friday of the month at 10:a.m. in the Board of Commissioners room. Village President Bob Blackmore was to inquire if anyone from village would be interested, to represent both the village and the township.

RECYCLE TRUCK CAMERA: Clerk to get estimate on cameras for the recycle trailers.

TRASH DAY: Township workers are Al Ross, Kevin O’Connor, Jim Kosiboski, Cordell Williams. **Motion** by Wisniski, second by Beebe to approve these workers for Trash Day. Motion carried.

BIDDING POLICY: Policy is needed to establish a level for purchasing. Clement and Wisniski will prepare a policy for bidding and purchasing and will have it for the August meeting for the board to review.

DDA: To be discussed as an agenda item after the Dirksen/Brown conference call with attorneys Monday, June 13.

EASY STREET CHANNEL: Dredging the channel was discussed. It was determined that dredging is just for the channel; land mass is still to be determined.

CENSUS: Mathieu reported that according to the Census, the township has 1,329 residents, village has 411 residents for a total of 1,741 residents in Onekama.

MESAROS: Project finalization notification issue resolved.

FLEIS & VANDENBRINK: No activity planned.

ZONING ADMINISTRATOR: Clement reported on interviews with two applicants for the Zoning Administrator position. **Motion** by Wisniski, second by Beebe to offer an agreement to Kristine Philpot, for the position of Zoning Administrator, based on 10 hours per week from 9 a.m. to 2 p.m., for a six month trial period at \$15 per hour. Roll call vote: James Wisniski, yes; Roland Clement, yes; Helen Mathieu, yes; LaVonne Schafer-Beebe, yes; David Meister Meister, No. Motion carried.

PUBLIC COMMENT: None.

BILLS: Motion by Beebe, second by Clement to pay all regular and incoming bills. Motion carried.

CORRESPONDENCE:

---MTA	---Army Corps	---MRA
---SEC	---AES	---Manistee Conservation District
---Summit Committee		---County Planning Commission

ADJOURN: 1:04 p.m.

David Meister, Supervisor

Helen Mathieu, Clerk

LaVonne Schafer-Beebe, Treasurer

Roland Clement, Trustee

James Wisniski, Trustee

