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**ONEKAMA TOWNSHIP BOARD PUBLIC HEARING  
AND REGULAR MEETING  
TUESDAY, APRIL 3, 2012, 9 A.M.**

The meeting was called to order at 9 a.m. by Supervisor David Meister.

The Pledge of Allegiance was said.

Members present: Trustee James Wisniski, Trustee Roland Clement, Treasurer LaVonne Schafer-Beebe, Clerk Helen Mathieu.

**PUBLIC HEARING ON 2012-2013 BUDGET:** Mathieu presented 2012-2013 Budget Resolutions: General Fund Resolution 2012-04, North Point Park Fund 2012-05; Fire Fund Resolution 2012-06; Wages/Salary/ Charges 2012-07.

**PUBLIC COMMENT:** None.

**PUBLIC HEARING ADJOURNED:** 9:07 A.M.

**REGULAR BOARD MEETING**

The Regular Meeting was called to order at 9:07 a.m. by Supervisor Meister.

**Motion** by Wisniski, second by Clement to accept the minutes of the March 6, 2012 as presented. Motion carried.

**Motion** by Wisniski, second by Beebe to accept the March 19, 2012 Special Meeting minutes as presented. Motion carried.

**Motion** by Wisniski, second by Clement to accept the March 26, 2012 Special Meeting minutes as presented. Motion carried.

**AMEND AGENDA:** Add Fireworks after Bills; add FOIA after Correspondence.

**TREASURER'S REPORT:** Beebe submitted the Treasurer's annual report. General Fund accounts are: PNC April, 2011 balance was \$677,936.32, March, 2012 balance is \$709,378.65; West Shore Bank April, 2011 balance was \$101,470, March, 2012 balance is \$101,779; Honor Bank April, 2011 balance was \$200,000; March, 2012 balance is \$200,087.72.

In the Fire Account PNC April, 2011 balance was \$342,040.75; March, 2012 balance is \$197,369.50.; Northwestern Bank Money Market for April, 2011 was \$102,633.15; March, 2012 is \$102,891.95.

In the Onekama Tax Account April balance, 2011 balance was \$2,790.74; Ending balance for March, 2012 is \$1,5644.97.

In the North Point Park Account April, 2011 balance was \$19,734.64; March, 2012 balance is \$20,705.23.

The treasurer still has to collect Personal Proper Taxes and distribute moneys to the County Treasurer. If at that time the treasurer has more than \$1,000 she will put the overage into the General Account. She keeps \$1,000 for bad check and bank fees.

The 2011 Tax Settlement Report is attached to the original document of these minutes.

**PUBLIC COMMENT:** Comments received from Rudy Milasich regarding public comment.

**COMMISSIONERS DUANE ANDERSON AND KEN HILLIARD:** Not present.

**FIRE/RESCUE:** Fireman Randy Baker reported 10 EMS runs, 4 fire runs, 4 meetings for February, 10 rescue runs, 2 meetings, 6 fire runs for March. Ice rescue suits are in, house fire training is Saturday, April 7, work session will be scheduled to work on new truck training and installation of the new hoses. Baker discussed obtaining computer tablets which are better than paper to use during personal injury cases. Board asked him to get more information and report to the board at the May meeting. He requested the clerk to send in the paperwork necessary to obtain a license. He explained the township book of maps with all streets on them, and said there are discs in the township office which have all the information on them. This information is available to the public for copying.

**COMMUNITY PLANNING COMMISSION:** Commission will meet Thursday, April 19 at 7 p.m. Alice Hendricks was asked if she would be willing to participate on a committee to research forming a combined townships planning commission.

**ZONING BOARD OF APPEALS:** Chairman Tom Gerhardt said the ZBA will have a public hearing on Wednesday, April 11 at 6:30 p.m.

**BOARD OF REVIEW:** Assessor Ginny Martz reported the Board of Review was March 12 and 14, finished on March 16, with 85 petitions being considered (12 were Portage Point Inn condominiums). The roll was turned in March 27, reports and minutes were turned in March 28 to the County Treasurer and Equalization. Total tentative assessed value is down 1.7 per cent; tentative taxable is up 2.3 percent. She visited 524 parcels, settled 1 Tax Tribunal, 2 others are upcoming. A bid for a new computer will be submitted at the May meeting.

Meister recused himself at 9:40 a.m. Clement chaired the meeting.

**ASSESSOR CONTRACT RENEWAL: Motion** by Beebe, second by Wisniski, to accept the renewal contract with Countywide Appraisal Services in the payment of \$2,215 to Countywide Appraisal Services and \$500 to Township Assessor Ginny Martz on a monthly basis. Payments are based on 2,718 parcels multiplied by \$12 and divided

by 12 for April 3, 2012 through March 31, 2015. Roll call vote: Helen Mathieu, yes; LaVonne Schafer-Beebe, yes; James Wisniski, yes; Roland Clement. Motion carried.

Meister returned at 9:44 a.m. and resumed conducting the meeting.

**ZONING ADMINISTRATOR:** Mary Lou Millard read Zoning Administrator Kris Philpot's report: 3 Land Use Permits, no violations, 1 ZBA hearing scheduled. Meister said he received an E-mail from the state fire marshal regarding violations at Portage Point Inn, which are not corrected yet.

**PARKS AND RECREATION:** Co-Chairman Jon Phillips thanked the board for its financial support for the Explore the Shores project. He said the grant application has been submitted. He met with County Road Commission Manager Jerry Peterson to further discuss the Langland Park project. The committee and volunteers will plant 1,050 trees and shrubs at North Point Park on April 27, Arbor Day. Volunteers are asked to meet at the North Point parking lot at 9 a.m.

**WATERSHED COMMITTEE:** Chairman Mary Reed reported the group has made an offer to purchase the land next to Feldhak Park, with the first right of refusal for 45 days. If they get the land, it would be turned over to the township. The site covers 2 ½ acres with 381 feet of lake frontage. The committee is still working on a riparian zone overlay.

The board recessed the meeting at 9:58 p.m. to hear the Disincorporation Commission's presentation on the final plan.

The board meeting reconvened at 11:14 a.m.

**RESOLUTION APPROVING DISINCORPORATION PLAN:**

**Motion** by Wisniski, second by Clement to accept Resolution 2012-02.

Discussion: Meister said before voting on the plan he wanted to address some items pointed out in the Disincorporation Commission Meeting which was at 10 a.m. today. Regarding parks: Parks are in the public trust and public use. The village park was given to the village for \$1. We can't sell it, deed says it has to be used a park forever. To make a statement that the village is giving something away is not correct. The park value is priceless, but its for public use. We would save \$90,000, not \$30,000. Under the plan the 5 mills would be eliminated in the village; this savings would probably last eight years. And, you can't sell the sewer system, we would just take it over. The plan answers questions to the voters on what happens to their assets.

Roll call vote: James Wisniski, yes; Roland Clement, yes; LaVonne Schafer-Schafer, yes; Helen Mathieu, yes; David Meister, yes. Motion carried

**TOWNSHIP OF ONEKAMA  
RESOLUTION APPROVING DISINCORPORATION PLAN  
RESOLUTION NO. 2012-02**

WHEREAS, REGISTERED ELECTORS OF THE Village of Onekama have petitioned for the disincorporation of the Village pursuant to MCL 74.18 (a) ; and

WHEREAS, the Village Council on September 21, 2011, decided to proceed with disincorporation after preparation of a Disincorporation Plan pursuant to MCL 74.23; and

WHEREAS, the Onekama Disincorporation Commission has been duly formed; and

WHEREAS, after many public meetings, and with the assistance of an Economic Vitality Grant from the State of Michigan through the efforts of the Alliance for Economic Growth, a Disincorporation Plan has been prepared and approved, such approval receiving the affirmative vote of two members representing the Village and three members representing the Township; and

WHEREAS, if both the Village Council and Township Board ratify the Disincorporation Plan, the question of disincorporation pursuant to the Plan shall be placed on the ballot of the election scheduled for August 7, 2012; and

WHEREAS, if either the Village Council and or the Township Board fails to ratify the Plan, the question of disincorporation will appear on said ballot without reference to the Disincorporation Plan;

NOW THEREFORE, BE IT RESOLVED that the Village of Onekama Disincorporation Plan dated March 26, 2012, is hereby ratified; and

BE IT FURTHER RESOLVED that the Onekama Township Board commits to implementing and following the Disincorporation Plan, including but not limited to, utilizing existing fund balances which may be transferred to it upon disincorporation in the manner outlined in the Disincorporation Plan; and

BE IT FURTHER RESOLVED that if disincorporation, pursuant to the Plan, is approved by the voters, all Township officials, boards and employees are directed to take all necessary and advisable actions to implement the Disincorporation Plan in a timely manner.

I certify that the foregoing is a correct copy of the resolution passed as therein set forth on the 3<sup>rd</sup> day of April, 2012, and that the same is now in full force.

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Helen Mathieu, Clerk  
Township of Onekama

**RESOLUTION FOR VILLAGE FUNDS ADVISORY COMMITTEE, No. 2012-03**

**Motion** by Wisniski, second by Beebe to approve Resolution 2012-03.

Roll call vote: James Wisniski, yes; Roland Clement, yes; LaVonne Schafer-Beebe, yes; Helen Mathieu, yes; David Meister, yes. Motion carried.

**TOWNSHIP OF ONEKAMA RESOLUTION FOR  
VILLAGE FUNDS ADVISORY COMMITTEE  
RESOLUTION NO. 2012-03**

WHEREAS, the Village of Onekama Disincorporation Plan has been ratified by the Township Board: and

WHEREAS, PURSUANT TO THE Disincorporation Plan, if the voters on August 7, 2012, approve disincorporation pursuant to that Plan, funds belonging to the Village of Onekama as of the effective date of disincorporation shall be transferred to the Township of Onekama; and

WHEREAS, pursuant to the Disincorporation Plan, those funds shall be drawn down and used to pay for the Village services taken on by the Township as described in the Plan; and

WHEREAS, the spending of some of those monies will be restricted by law and the spending of some of those monies will be discretionary; and

WHEREAS, the Township wishes that representatives of the Village continue to have an opportunity to make recommendations and to advise the Township with respect to the discretionary spending of those monies even after the effective date of disincorporation ;

NOW, THEREFORE, BE IT RESOLVED THAT THERE IS HEREBY CREATED THE Village funds Advisory Committee whose purpose shall be to advise the Township Board and make recommendations to the Township Board on the spending of discretionary funds that have been transferred from the Village to the Township as a result of disincorporation;

BE IT FURTHER RESOLVED AS FOLLOWS:

- a. This committee shall consist of five members;
- b. The initial members of this Committee shall be appointed by the Village Council before the effective date of disincorporation;
- c. Thereafter, members shall be appointed as vacancies occur by the Township Board;
- d. The terms of the first members shall be three members for three years and two members for two years, and thereafter, the terms shall be for three years;
- e. Four of the members shall be residents within the current boundaries of the Village of Onekama, and one of the members shall be an owner or part owner of commercial real estate within those boundaries;

- f. This committee shall be subject
- g. to the Open Meetings Act and the Freedom of Information Act; and
- h. After the expenditure of all discretionary funds so transferred to the Township, the Committee shall terminate.

I certify that the foregoing is a correct copy of the resolution passed as therein set forth on the 3<sup>rd</sup> day of April, 2012, and that the same is now in full force.

Dated: \_\_\_\_\_

\_\_\_\_\_  
 Helen Mathieu, Clerk  
 Township of Onekama

**MTA:** Wisniski reported that dues are \$30 for the year; Spring dinner will be Wednesday, May 23 at 6:30 p.m. in the Bear Lake United Methodist Church.

**INVASIVE SPECIES:** Chairman Reed reported no activity at this time.

**ALLIANCE FOR ECONOMIC SUCCESS:** Correspondence received and placed on file.

**ROADS:** The County Road Commission meeting will be Thursday, April 12 at noon in the road commission building.

**BUDGET RESOLUTIONS:**

2012-2013 GENERAL FUND RESOLUTION ADOPTION							
2012 - 04 RESOLUTION							
Motion by Roland Clement, second by James Wisniski, to adopt the following resolution.							
RESOLVED, that this resolution shall adjust the General Appropriations Act of Onekama Township for fiscal year 2012-2013.							
AN ACT to make appropriations; to provide for the expenditure of the appropriations and to provide for the disposition of all income received by Onekama Township.							
BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the GENERAL FUND of the Township for fiscal year 2012-2013 as follows:							
<b>REVENUE:</b>							
	Township Tax Levy/Adm Fees/Coll Fees (School)						247,843.00
	Permits						3,000.00
	State Revenue						66,500.00
	Charges for Services						300.00
	Interest/Royalties/Rent						8,000.00
	Liquor Enforcement						1,200.00
	Road Millage						137,000.00
	Village Joint Planning						3,000.00

	Invasive Species				83,540.00
	Disincorporation (Grant Revenue)				93,000.00
				<b>Revenue Total (Estimated)</b>	<b>643,383.00</b>
ESTIMATED FUND BALANCE 3-31-12					1,009,026.18
	Designated (Bldg)		2010-11	(20,000.00)	
	Reserved (Invasive Species)		2010-11	(185,514.63)	
					(205,514.63)
Undesignated/Unreserved Fund Balance Available to Appropriate at 2010-11					
	Designated Building		2011-12	(60,000.00)	
	Reserved (Invasive Species)		2011-12	(58,840.00)	
					(118,840.00)
Current Year Designations/Reservations (2012-13)					
	Additional Designated Building		2012-13	(20,000.00)	
	Additional Reserved Invasive Species		2012-13	(14,491.98)	
					(34,491.98)
Awarded to Twp for School - Generator					
	Designated to School Emergency Generator		2012-13	(63,125.00)	
					(63,125.00)
Total Current Year Designations/Reservations				2012-13	587,054.57
<b>TOTAL AVAILABLE TO APPROPRIATE</b>					<b>\$1,230,437.57</b>
BE IT FURTHER RESOLVED, that all of the total available to appropriate in the GENERAL FUND is hereby appropriated in the amounts and for the purposes set forth below:					
<b>EXPENDITURES:</b>					
	101-Township Board				125,000.00
	171-Supervisor				14,000.00
	191-Election				4,000.00
	209-Assessor				39,000.00
	215-Clerk				29,000.00
	247-Board of Review				2,500.00
	253-Treasurer				32,000.00
	265-Township Hall				53,000.00
	276-Cemetery				8,000.00
	285-State Disincorporation Grant Expenses				93,000.00
	330-Liquor Control Enforcement				1,400.00
	414-Appeals Board Village				1,000.00
	400-Planning Commission				20,000.00
	721-Planning Village Expense				4,000.00
	410-Appeals Board				3,500.00
	412-Land Use Administrator				11,000.00
	446-Roads				457,284.60
	622-Portage Lake Study				5,000.00
	774-Park Activities-Harbor Commission				75,000.00
	880-Invasive Species				30,000.00

	890-Contingency					40,000.00	
					<b>Total Appropriated</b>	<b>\$1,047,684.60</b>	
					<b>PROJECTED UNDESIGNATED/UNRESERVED FUND BALANCE</b>	<b>\$182,752.97</b>	
					Reserved for Invasive Species		
					Actual Fund Balance from 3/31/11	185,514.63	
					Actual - add 2011-12	73,331.98	
					Less Invasive Species Expenditures for 2011-12	(28,180.00)	
					<b>Projected Reserved Fund Balance-Invasive Species at 3/31/12</b>	<b>230,666.61</b>	
					2012-13 Budget	(30,000.00)	
					BE IT FUTHER RESOLVED, that the Township will adopt the 2012-13 GENERAL FUND BUDGET at the activity level.		
					BE IT FURTHER RESOLVED, that the Township under the General Property Tax Act, will levy a total of 1.4283 mills AND .9522 (Roads) for the 2012-2013 fiscal year to finance the above stated appropriatons.		
					ROLL CALL VOTE:		
					Yeas:	James Wisniski, LaVonne Beebe, Helen Mathieu, Roland Clement, David Meister	
					Nays:	0	
					Absent:	0	
					I do herby certify that the foregoing resolution was adopted by favorable vote of the members of said Onekama Township Board on April 3, 2012.		
					Helen Mathieu, Clerk		
					David Meister, Supervisor		LaVonne Beebe, Treasurer
					James Wisniski, Trustee		Roland Clement, Trustee

2012-2013 NORTH POINT PARK RESOLUTION ADOPTION							
2012-05							
Motion by LaVone Beebe, second by James Wisniski, to adopt the following resolution.							
RESOLVED, that this resolution shall adjust the General Appropriations Act of Onekama Township for fiscal year 2012-2013.							
AN ACT to make appropriations; to provide for the expenditure of the appropriations and to provide for the disposition of all income received by Onekama Township.							
BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the NORTH POINT PARK FUND of the Township for fiscal year 2012-2013 as follows:							
<b>REVENUE:</b>							
Donations							500.00
<b>Total Revenues</b>							<b>500.00</b>
ESTIMATED FUND BALANCE 3-31-12							21,655.23
Less designated							
Fund Balance Availabe to Appropriate							
<b>TOTAL AVAILABLE TO APPROPRIATE (Total Rev)</b>							<b>\$22,155.23</b>
BE IT FURTHER RESOLVED, that all of the total available to appropriate in the NORTH POINT PARK FUND is hereby appropriated in the amounts and for the purposes set forth below:							
<b>EXPENDITURES:</b>							
North Point Park Fund							22,155.23
<b>PROJECTED UNDESIGNATED/UNRESERVED FUND BALANCE</b>							<b>\$0.00</b>
BE IT FUTHER RESOLVED, that the Township will adopt the 2012-13 NORTH POINT PARK FUND at the activity "775" level.							
ROLL CALL VOTE:							
Yeas:		Helen Mathieu, LaVone Beebe, Roland Clement, James Wisniski, David Meister					
Nays:		0					
Absent:		0					
I do herby certify that the foregoing resolution was adopted by favorable vote of the members of said Onekama Township Board on April 3, 2012.							



BE IT FURTHER RESOLVED, that all of the total available to appropriate in the FIRE FUND is hereby appropriated in the amounts and for the purposes set forth below:							
<b>EXPENDITURES</b>							
:							
FireProtection/First Responder						247,869.50	
<b>PROJECTED UNDESIGNATED/UNRESERVED FUND BALANCE</b>						<b>\$0.00</b>	
BE IT FUTHER RESOLVED, that the Township will adopt the 2012-13 FIRE FUND BUDGET at the activity "336" level.							
BE IT FURTHER RESOLVED, that the Township under the General Property Tax Act, will levy a total of 1.000 mills for the 2012-2013 fiscal year to finance the above stated appropriatons.							
ROLL CALL VOTE:		Yeas: James Wisniski,Roland Clements, LaVonne Beebe, Helen Mathieu, David Meister					
		Nays: 0					
		Absent: 0					
I do herby certify that the foregoing resolution was adopted by favorable vote of the members of said Onekama Township Board on April 3, 2012.							
Helen Mathieu, Clerk							
David Meister, Supervisor				LaVonne Beebe, Treasurer			
James Wisniski, Trustee				Roland Clement, Trustee			

ONEKAMA TOWNSHIP WAGES / SALARY / CHARGES  
2012 - 2013 Fiscal Year  
Resolution 2012-07

There was a motion by LaVonne Beebe second by Roland Clement to adopt the following resolution.  
RESOLVED, that this resolution shall adjust the salary of the township board members, wages of various boards and committees, fire/rescue department and charges for other township services.

TOWNSHIP BOARD

- Supervisor-----\$10,000.00
- Assessor -----Maintenance Contract/Agreement \$12.00 per parcel
- Assessor Twp. -----\$ 6,000.00
- Clerk-----\$14,960.00
- Treasurer-----\$14,960.00
- Trustee-----\$ 5,500.00
- Trustee-----\$ 5,500.00

ZONING ADMINISTRATOR----- \$15.00-hr. (Plus \$50.00, each as preparing for Special Use Permits; preparing Appeals Variance; attending Appeals Mtgs. ,Preparing for public hearings + mileage.)

DEPUTY CLERK-----\$40.00 per mtg. / \$10.00 per hour

OFFICE MANAGER & Clerical work for (Assessor/Clerk/Supervisor/Treasurer/Z. Adm. Planning Com) \$10.00 per hour

DEPUTY TREASURER-----\$40.00 per mtg. / \$10.00 per hour

LIQUOR CONTROL OFFICER-----\$1,200.00

PLANNING COMMISSION-----\$40.00 per mtg. (Recording Secretary \$50.00)  
Public Hearing + Regular meeting as two separate meetings

APPEALS BOARD-----\$40.00 per mtg. (Recording Secretary \$50.00)  
Public Hearing+ Regular meeting as two separate meetings

BOARD OF REVIEW-----\$60.00 per day/meeting (Additional clerical help during BOR \$10.00 per hour including Clerk.)

ELECTION INSPECTORS-----\$9.00 per hour, including Clerk if she chooses to work the election. School chairman, 8.75 for inspectors elections will pay 9.25 to

CUSTODIAN-----\$9.50 per hour

PLANNING COMMISSION; FULL TOWNSHIP BOARD; BOARD OF REVIEW; TOWNSHIP BOARD ATTENDING COUNTY ROAD COMMISSION ANNUAL MTG; CLERKS MEETING; TREASURERS MEETING; LOCAL M.T.A. MEETING; SUPERVISORS MEETINGS; ELECTION MEETINGS; LAWYERS; AUDITORS; ALLOCATION; COUNTY MEETINGS; COUNTY PLANNERS;VILLAGE BD MTGS,JOINT VILLAGE MTG-----\$25.00 per meeting /including deputies if they attend (Meetings of above boards listed above, include mileage and per diem. )

COURT SUBPOENA OR OTHER COURT ISSUES-----\$40.00 plus mileage

COMMITTEES Pks and Rec. Twp \$50.00-Chair & \$50.00 Secretary-Vice  
Chair \$25.00 \$40.00 Ordinance development comm.  
\$40.00 Zoning amendments with Board authorization  
\$25.00 Sub-committees with Board authorization

MILEAGE ----- \$ .55 per mile

FIRE CHIEF-----\$3,500.00

FIRE AND RESCUE REIMBURSEMENT ----- \$16.50 per hour

FIRE AND RESCUE PERSONNEL ----- \$40.00 per day + mileage for training/workshops out of town

FIRE 1& 2 COMPLETION OF COURSE ----- \$1,000.00

RECERTIFICATION ----- class charges for rescue/fire will be reimbursed

FIRE CHIEF----- \$25.00 attending special mtgs away from Onekama +mileage  
\$40.00 out of town seminars

BROWN TOWNSHIP FIRE PROTECTION \$12,000.00 (Agreement)

STANDBY FEE FOR UTILITY SERVICE TO BEGIN AFTER ½ HOUR. \$200 per hr. plus truck usage

FIRE DEPARTMENT FAIRGROUND CHARGE -----NO CHARGE

MUTUAL AID TO ALL COUNTY FIRE DEPARTMENTS

TOWNSHIP BOARD MEMBERS, PLANNING, APPEALS, ZONING ADMINISTRATOR, BOARD OF REVIEW, ATTENDING WORKSHOPS/SEMINARS - \$40.00 per day, per diem and mileage

CEMETERY MAINTENANCE ----- Per contract/agreement

MAINTENANCE OF GROUNDS (parks, road ends, hall, natural environmental park) –Per contract/agreement)

SPECIAL USE PERMIT -----\$700.00, which includes one public hearing, \$50.for ZA Hearing preparation, and the normal office time for ZA to review check and administer the permit. Costs incurred for additional special meetings and other costs including but not limited to attorney fees or consultants fees will be billed to applicant.

AMENDMENTS TO SPECIAL USE NOT REQUIRING A PUBLIC HEARING \$250.00 (Planning commission chair will make determination with the Zoning Adm.)

APPEALS VARIANCE-----\$300.00

LAND USE PERMITS-----According to following fees:

-A fee of \$35.00 for simple permits like RV camping, fences, signs less than 50 sq. ft. or similar to be at the discretion of the zoning administrator.

-A fee of \$100.00 for permits for garages, accessory buildings, signs larger than 50 sq. ft., uncovered decks

or building additions less than 25% of the existing building.

A fee of \$125.00 for the more complex permits for new dwellings, larger additions, guest houses, covered decks or construction in the Dunes or high risk areas.

-Builders/Developers will be billed for actual charges incurred when project is reviewed by attorney and/or engineer—Zoning Administrator. (To include plats, PUD'S, special use permits, etc.)

-Demolition permit charge \$10.00-----Expired land use \$10.00 ,Permits renewable two times only -- after this time new land use application is required to continue project

APPLICATION TO AMEND ZONING ---\$750.00 + costs (Costs less than \$750.00 -that portion to be returned)

LAND DIVISION PERMITS---\$100.00 a parcel split, \$50.00 for each additional , to be reimbursed to the land division officer and Zoning Administrator equally.(Subdivision areas are treated the same as land division,)

AFTER THE FACT PERMITS SHALL DOUBLE THE ORIGINAL FEE

SEXTON----Funeral home charges the family, pays the township same amount and the township pays the sexton that amount. ONE GRAVE SITE COSTS \$100.00. Two cremains are allowed on one grave.

MASTER PLAN BOOK - \$40.00; ZONING ORDINANCE - \$30.00; LAKE STUDY - \$15.00;

FREEDOM OF INFORMATION -(Minimum \$2.50, copies 50cents a sheet + time preparing + postage, money in advance, and requests must be signed.) VOTER LIST - 2 cents per name; MINUTES - \$5.00 per set; PROPERTY CARDS ( Free) TO HOME OWNER, (Others depending on prep time, minimum cost

\$2.00) OFF STREET COPIES -50 cents per copy; FAX- \$1.00 local -\$1.50 long dist. per sheet; New amendment changes \$5.00 each. TREASURER – Extra copies of tax bills \$1.00

**SUBDIVISION DEVELOPMENT**

Section 5. B. Tentative Approval of Preliminary Plat: For plats with 10 or fewer lots, a fee of five hundred dollars (500).For plats with more than 10 lots, a fee of five hundred dollars (\$500) plus ten dollars (\$10) for each additional lot.

Section 6. B. Final Approval of Preliminary Plat: For plats with 10 or fewer lots, a fee of five hundred dollars (\$500). For plats with more than 10 lots, a fee of five hundred dollars (\$500) plus ten dollars (\$10) for each additional lot.

Section 7. B. Approval of Final Plat: For plats with 10 or fewer lots, a fee of two hundred dollars (\$200) For plats with more than 10 lots, a fee of two hundred dollars (\$200) plus ten dollars (\$10.00) for each additional lot.

Section 10. C. Request for Variance: Three hundred dollars (\$300)

Section 11. D. Division of a Lot in a Subdivision: One hundred dollars (\$100) plus fifty dollars (\$50) for each resulting lot over two.

**SITE CONDOMINIUM (Zoning Ordinance)**

Section 8904. A. For projects with 10 or fewer sites, a minimum fee of seven hundred and fifty dollars (\$750) which shall include one (1) public hearing. For projects with more than ten sites, a minimum fee of seven hundred and fifty dollars (\$750) plus twenty dollars (\$20) for each additional site. (Section 8904. B. requires escrow account for more complex developments which may require outside consultants to provide adequate review.)

BE IT FURTHER RESOLVED, that the Township of Onekama will adopt the 2012/2013 wage/salary/charge Schedule as printed above.

ROLL CALL: Ayes: Jim Wisniski, Roland Clement, LaVonne Beebe, Helen Mathieu, David Meister  
Nays: None

Absent: None

I do hereby certify that the foregoing resolution was adopted by favorable vote of the members of said Onekama Township board on April 3, 2012

\_\_\_\_\_  
Helen Mathieu, Clerk

\_\_\_\_\_  
David Meister, Supervisor  
Treasurer

LaVonne Beebe,

\_\_\_\_\_  
Roland Clement, Trustee  
Trustee

James Wisniski,

**NOTICE OF INTENT RESOLUTION  
SANITARY SEWAGE DISPOSAL SYSTEM REVENUE BONDS  
RESOLUTION NO. 2012-08**

**TOWNSHIP OF ONEKAMA  
COUNTY OF MANISTEE, STATE OF MICHIGAN MINUTES OF A  
REGULAR MEETING OF THE TOWNSHIP BOARD OF THE  
TOWNSHIP OF ONEKAMA, COUNTY OF MANISTEE, STATE OF  
MICHIGAN, HELD ON THE 3RD DAY OF APRIL, 2012 AT 9:00 A.M.,  
EASTERN DAYLIGHT TIME.**

PRESENT: Members David Meister, Helen Mathieu, LaVonne Schafer-Beebe, Roland Clement, James Wisniski.

ABSENT: None.:

The following preamble and resolution were offered by Member Helen Mathieu and supported by Member James Wisniski.

WHEREAS, the Village of Onekama, County of Manistee, State of Michigan (the "Village") has previously issued various series of Sanitary Sewage Disposal System Revenue Bonds to finance the cost of acquiring, constructing, furnishing and equipping improvements to the Village's Sanitary Sewage Disposal System (the "System"); and

WHEREAS, the Village's 2005A Sanitary Sewage Disposal System Junior Lien Revenue Bond, dated May 12, 2005, in the outstanding principal amount of \$582,000 (the "2005A Bond"), the Village's 2005B Sanitary Sewage Disposal System Junior Lien Revenue Bond, dated May 12, 2005, in the outstanding principal amount of \$633,000 (the "2005B Bond"), and the Village's 2011 Sanitary Sewage Disposal System Junior Lien Revenue Bond, dated May 12, 2005, in the outstanding principal amount of \$1,034,000 (the "2011 Bond", together with the 2005A Bond and 2005B Bond are

collectively referred to as the “Outstanding Bonds”) are outstanding in the total principal amount of \$2,249,000; and

WHEREAS, the Village and the Township of Onekama, County of Manistee, State of Michigan (the “Township”) are considering the approval of a plan for the disincorporation of the Village (the “Disincorporation Plan”) which is expected to be submitted to the electors of the Township and the Village for approval at the August 7, 2012 election; and

WHEREAS, if the electors of the Township and the Village approve the disincorporation of the Village, the Disincorporation Plan provides for the transfer of the ownership and operation of the System, together with the transfer and assignment of the debt obligations relating to the Outstanding Bonds, to the Township; and

WHEREAS, in order to implement the Disincorporation Plan and the transfer and assignment of the debt obligations relating to the Outstanding Bonds, it will be necessary for the Township to issue bonds, pursuant to Act 94, Public Acts of Michigan, 1933, as amended, in an amount not to exceed Two Million Two Hundred Forty-Nine Thousand Dollars (\$2,249,000) to acquire the System and transfer the obligations under the Outstanding Bonds to the Township; and

WHEREAS, a notice of intent to issue bonds must be published before the issuance of the aforesaid bonds in order to comply with the requirements of Section 33 of Act 94, Public Acts of Michigan, 1933, as amended

NOW, THEREFORE BE IT RESOLVED THAT

1. The Township clerk is hereby authorized and directed to publish notice of intent in a newspaper of general circulation in the Township.
2. Said notice of intent shall be published as a one-quarter (1/4) page display advertisement in substantially the following form:

**NOTICE TO TAXPAYERS AND ELECTORS OF  
THE TOWNSHIP OF ONEKAMA AND THE USERS OF THE SANITARY  
SEWAGE DISPOSAL SYSTEM OF INTENT  
TO ISSUE REVENUE BONDS PAYABLE FROM THE REVENUES  
OF SAID SANITARY SEWAGE SYSTEM AND  
THE RIGHT OF REFERENDUM RELATING THERETO**

PLEASE TAKE NOTICE that the Township of Onekama, County of Manistee, State of Michigan (the "Township"), intends to issue and sell revenue bonds pursuant to Act 94, Public Acts of Michigan, 1933, as amended, in one or more series, in an amount not to exceed Two Million Two Hundred Forty-Nine Thousand Dollars (\$2,249,000), for the purpose of paying the cost to acquire the Village of Onekama's Sanitary Sewage Disposal System and transfer the Village of Onekama's obligations under its existing revenue bonds to the Township.

**SOURCE OF PAYMENT OF REVENUE BONDS**

THE PRINCIPAL OF AND INTEREST ON SAID REVENUE BONDS SHALL BE PAYABLE solely from the revenues received by the Township from the operations of said sanitary sewage disposal system. Said revenues will consist of rates and charges that may from time to time be revised to provide sufficient revenues to provide for the expenses of operating and maintaining the system, to pay the principal of and interest on said bonds and to pay other obligations of the system.

**BOND DETAILS**

Said bonds will mature in annual installments not to exceed forty (40) in number, with interest rates to be determined at sale but in no event to exceed such rates as may be permitted by law on the unpaid balance from time to time remaining outstanding on said bonds.

**RIGHT OF REFERENDUM**

THE REVENUE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS UNLESS A PETITION REQUESTING SUCH A VOTE SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS RESIDING WITHIN THE BOUNDARIES OF THE TOWNSHIP IS FILED WITH THE TOWNSHIP CLERK WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF SUCH PETITION IS FILED, THE BONDS MAY NOT BE ISSUED WITHOUT AN APPROVING VOTE OF A MAJORITY OF THE QUALIFIED ELECTORS RESIDING WITHIN THE BOUNDARIES OF THE TOWNSHIP VOTING THEREON.

THIS NOTICE is given pursuant to the requirements of Section 33, Act 94, Public Acts of Michigan, 1933, as amended.

Helen Mathieu  
Township Clerk  
Township of Onekama

3. The Township Board does hereby determine that the foregoing form of Notice of Intent to Issue Bonds and the manner of publication directed is the method best calculated to give notice to the sanitary sewage disposal system's users and the electors residing in the boundaries of the Township of this Township's intent to issue the bonds, the purpose of the bonds, the security for the bonds and the right of referendum relating thereto, and the newspaper named for publication is hereby determined to reach the largest number of persons to whom the notice is directed.

4. Each of the officers of the Township is hereby authorized and directed to execute and deliver such applications, documents, instruments and certificates with the Michigan Department of Treasury in support of an application of the Township for "qualified status" or, in the alternative, for prior approval with respect to the Township's bonds, and to file for such waivers as may be necessary or advisable with respect to the Township's bonds.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution be and the same hereby are rescinded.

AYES: James Wisniski, Roland Clement, Helen Mathieu, LaVonne Schafer-Beebe,

David Meister

NAYES: None.

RESOLUTION DECLARED ADOPTED.

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Helen Mathieu, Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Township of Onekama, County of Manistee, State of Michigan, at a regular meeting held on April 3, 2012, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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Helen Mathieu, Clerk

**FOIA REQUEST:** Wisniski asked to discuss documents requested by the public. He suggested individuals requesting amounts of data send a letter requesting it, so the township office staff would have more time to look things up and not have to do it spontaneously.

**PUBLIC COMMENT:** Comments received from Rudy Milasich on the FOIA subject, from Steve Szilvagyí commending the Township Board for its efforts on behalf of the Disincorporation project.

**BILLS: Motion** by Wisniski, second by Clement to pay all regular and incoming bills. Motion carried.

**FIREWORKS:** Mathieu said the township has received new laws regarding fireworks displays and events, asked the board to review the law.

**CORRESPONDENCE:**

---U. S. Army Corps

---MAMC

---MRA

---MI Licensing Dept.

---County Controller

**ADJOURN:** 12:05 p.m.

\_\_\_\_\_  
David Meister, Supervisor

\_\_\_\_\_  
Helen Mathieu, Clerk

\_\_\_\_\_  
LaVonne Schafer-Beebe, Treasurer

\_\_\_\_\_  
Roland Clement, Trustee4

\_\_\_\_\_  
James Wisniski, Trustee