

**ONEKAMA COMMUNITY PLANNING COMMISSION**

**THURSDAY, APRIL 2, 2009, 4 p.m.**

**FARR CENTER**

**DRAFT**

The organizational meeting of the first Onekama Community Planning Commission was called to order at 4:08 p.m. by John Iacoangeli, consultant for Beckett & Raeder of w:st="on"Ann Arbor.

Iacoangeli said he would conduct the meeting until the officers of the new commission were elected.

**OATH OF OFFICE:** w:st="on"Onekama Township Clerk Helen Mathieu performed the oath of office for commissioners Nancy Story, Susan Barnard, Dan Behring, Jon Phillips, Rudy Gross, Doug Mortenson, Dana Schindler, Roger Cody.

**ROLL CALL:** Iacoangeli asked Mary Lou Millard to call the roll: Dan Behring, Nancy Story, Susan Barnard, Dana Schindler, Roger Cody, Doug Mortenson, Rudy Gross, Jon Phillips present. Absent: Ken Bauer, Evie McNeil.

**DISCLOSURE OF w:st="on"CONFLICT OF INTEREST ON AGENDA ITEMS:** No conflict noted.

**ELECTION OF OFFICERS:**

**Chairman: Motion** by Phillips to nominate Behring as chairman.

Before the second, Behring asked to address the commission as to what would happen if he is the chairman. He said the commissioners would be reading a lot, would have to be proactive and not wait for things to happen, would have to pay a lot of attention to the master plan. It should not be sitting on a shelf. The commission should collaborate with the Leadership Team and the w:st="on"Alliance for Economic Success and with the community to bring the community along with the commission. The Master Plan will help grow our community. Regarding committee structure, Behring said he would like to have one standing committee and that would be the executive committee; other committees would be ad hoc. If people are on the commission and asked to be a chairman they should not refuse. Behring said we can serve our rural community better if we have conversations with other communities. Second on Phillip's motion by Cody. **Motion** by Cody to close the nominations and elect Behring chairman. Second by Phillips. Motion carried.

**Vice Chairman: Motion** by Story, second by McNeil to nominate Barnard as Vice Chairman. **Motion** by Gross, second by Phillips, to close the nominations. Motion carried.

**Secretary: Motion** by Behring, second by Barnard, to nominate Phillips as Secretary. Motion carried.

McNeil arrived at 4:15 p.m.

**Recording Secretary: Motion** by Behring, second by Gross to appoint Mary Lou Millard as Recording Secretary. Motion carried.

Session was adjourned sine die (temporarily adjourned) at 4:20 p.m.. Newly elected officers assumed their roles and responsibilities.

Clerk Mathieu administered Oath of Office to McNeil at 4:21 p.m.

Iacoangeli briefed the commissioners on the contents of their ring binders, which includes township and village ordinances, Community Master Plan draft, Manistee County Master Plan and Watershed Forever Project data. He asked the group to include minutes and agendas in the binder.

**PUBLIC COMMENT ON NON-AGENDA ITEMS:** None.

**CONSENT AGENDA:** Iacoangeli said that non-controversial items—minutes, reports, etc., can be approved in one vote. Members can pull an item off if they wish to address it separately. **Motion** by Story, second by Gross to approve the Consent Agenda items. Motion carried.

**PUBLIC HEARINGS:** None scheduled.

**UNFINISHED BUSINESS:** None.

**REGULAR MEETING SCHEDULE:** There will be no meetings in February or March, unless needed. **Motion** by Cody, second by Gross, that the commission will meet on the third Thursday at 7 p.m. in the township hall. Motion carried.

Behring announced that the County Summit Meeting is May 14, place to be announced.

Clerk Mathieu asked if the “calendar” year can be changed to “fiscal” year. The commission agreed and will insert it into the by-laws.

**REVIEW OF PROPOSED BY-LAWS:** Behring said there was nothing in the by-laws about training and duties of members. Iacoangei will incorporate this into the by-laws. Mathieu referred to Section 4 and asked that all special meetings be cleared on the calendar with the Township clerk, and that all records be filed with the Township clerk.

**APPOINTMENT OF ZONING ORDINANCE COMMITTEE:** (This committee is to look at current village and township ordinances, develop a new ordinance and bring it back to the commission.) **Motion** by Story, second by Mortenson to appoint Rudy Gross, Roland Clement, Alice Hendricks, Dana Schindler and Bob Blackmore to the Zoning Ordinance Committee. Motion carried.

**ZONING ADMINISTRATOR REPORT/SCOPE OF ZONING WORK:** Township and Village Zoning Administrator Dana Schindler explained the content of her reports and said in the future her report will be a combined report of the township and village and a summation of the County Planner Review and Advisory Committee Meeting. She said in the recent advisory meeting, it was pointed out that the availability of training in Michigan is the highest in the nation but is at the bottom of the list for the number of officials who attend training, and, w:st="on"Michigan has the highest number of land use court cases in the nation.

Schindler explained what her job as zoning administrator and what her scope of authority is. It is all related to the zoning ordinance, she said.

**MISCELLANEOUS:** None.

**ITEMS FOR NEXT AGENDA:** The agenda will include the Planning Commission Budget (Clerk Mathieu was asked to provide copies of the budget), and the Community Master Plan. Iacoangeli asked the commission to also read planners’ documents, Watershed data, Parks and Recreation 5-Year Plan and the Master Plan draft, included in their notebooks.

**COMMUNITY MASTER PLAN:** Iacoangeli reported he is working with the Leadership Team on a final draft and will send copies of it to the planning commission. The Leadership Team will hand it off to the planning commission. He would like the final draft to be sent to the planners by the third or fourth week in April, planners to talk about it in May, possibly have it sent to the township and village boards in June for governmental review, which would ultimately be followed by a public hearing.

**COMMISSIONER COMMENTS:** As a means of getting acquainted, Chairman Behring asked each of the commissioners to explain a little about their personal, individual self.

**ADJOURN:** 5:25 p.m..

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Dan Behring, Chairman

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Jon Phillips, Secretary

Submitted by

Mary Lou Millard

Recording Secretary