

DRAFT DRAFT DRAFT

**ONEKAMA TOWNSHIP BOARD REGULAR MEETING
TUESDAY, OCTOBER 4, 2011, 9 A.M.**

The meeting was called to order at 9 a.m. by Supervisor David Meister. The Pledge of Allegiance was said.

Members present: James “Nipper” Wisniski, Roland Clement, Treasurer LaVonne Schafer-Beebe, Clerk Helen Mathieu.

MINUTES: Motion Wisniski, second by Clement to approve the minutes of the September 6, 2011 Regular Meeting with the following corrections: under Community Planning Commission, change “fun” to “funds”, under MRA, change “amount to be paid annually” to “paid in full”. Motion carried.

TREASURER’S REPORT: Beebe reported the balance in the General Fund as of Sept. 30, 2011 is \$421,646.63; balance in Fire Fund as of Sept. 30, 2011 is \$241,581.16.

BUDGET-SIX MONTH REPORT: The clerk presented the budget and six month report for the General Fund, Fire Fund and North Point Park Fund.

2011-2012 GENERAL FUND RESOLUTION: Motion by Mathieu, second by Clement to amend the 2011-2012 General Fund Resolution No. 2011-02, with changes and corrections presented to the board that will become part of the October 4, 2011 minutes. Roll call vote: James Wisniski, yes; Roland Clement, yes; LaVonne Schafer-Beebe, yes; Helen Mathieu, yes; David Meister, yes. Motion carried.

NOTE: The complete adopted General Fund Resolution No. 2011-02 is attached to the original document of these minutes.

AMEND AGENDA: Add Consolidation Resolution, air conditioner on roof, Rollin Well Drilling, under unfinished business.

PUBLIC COMMENT: None.

COMMISSIONER KEN HILLIARD: Reported the commission’s 2012 is \$100,000 less than last year; vote on ORV Ordinance failed; contracts negotiated.

COMMISSIONER DUANE ANDERSON: Reported the 911 contract is settled, with health benefits paid in full; dog license fees are raised to \$10, \$20 and \$35.

FIRE/RESCUE: Fire Chief Lawrence Hrachavina reported for month of September: 6 rescue runs, 5 football games covered; 9 fire runs, 3 meetings, 1 Homecoming Parade

covered. Licenses for Trucks 101 and 103 have arrived; pumper Truck 100 will be checked-not running. Prices for a printer/scanner were presented. **Motion** by Wisniski, second by Beebe to purchase a color printer at approximately \$400. Motion carried. The 1998 Ford has been recalled to replace a defective part. A letter was received from the state fire marshal regarding condominiums at Portage Point Inn. The International fire truck is still on schedule for December.

COMMUNITY PLANNING COMMISSION: Chairman Jim Trout reported a rough draft of the proposed combined zoning ordinance should be ready for review and discussion at the commission's meeting Oct. 20. Roger Cody will attend a planning commissioner's conference Oct. 19-21 in Grand Rapids.

ASSESSOR: Assessor Ginny Martz reported all of the agriculture property has been visited; 80 percent of the sketches are done; deeds are up to date; received three opinions from the state tax tribunal, two of the recipients responded and she now must respond; she will go into the field with the Equalization Department to look at sales; read a letter from Joe Turner, of Michigan Property Tax Consultants of Saginaw, MI. who offered volunteer services to the township if needed.

ZONING BOARD OF APPEALS: No activity.

ZONING ADMINISTRATOR: Meister read report for September: 2 Land Use Permits issued, 1 applied, not issued yet; complaint received and answered by letter.

PARKS AND RECREATION: Vice Chairman Mary Lou Millard reported the committee discussed possible Disc Golf for a park activity, more quotes from vendors are needed; bike racks for public locations in the village and township were discussed. The PLA and the Township have provided \$1,000 each for the project, with a Revenue Sharing Grant applied for in the amount of \$3,000. If the grant is approved, there would be \$5,000 available. The project will be re-visited in the Spring. As part of the Explore the Shores program, conceptual designs for parks and public access sites will be available for public viewing at Farr Center. Cards are available on which to write comments.

MTA- Report received from the Clerk's Conference in Cadillac. Mathieu and Deputy Clerk Mary Kuipers attended.

PORTAGE LAKE HARBOR COMMISSION: Meister read a letter from Chairman Jim Mrozinski, who stated he met with a DNR representative, regarding removal of foliage on the shoreline at the DNR launch ramp, providing electricity to the lighthouse and placing decorative rock around its base. Mrozinski also asked the representative to dredge the launch/haul out area. The representative approved the foliage removal, electricity and rocks, and will explore the dredging request.

INVASIVE SPECIES: Chuck Reed reported for Chairman Mary Reed: The shoreline of Portage Lake and Lake Michigan south of Pierport was treated.; sites were inspected later

and the treatments seem to be successful. Purple loosestrife was also treated, a plan for further treatment will be developed by the lake manager and committee. Other species of concern area blue lyme grass, hybrid cattail and Japanese knotweed. Results of the Eurasian Water milfoil survey showed the shallow water areas did not treatment, but areas in 20 feet or more do need treatment. The committee will evaluate all options before recommending treatment. Due ato abundance of EWM in deep water, the committee recommends continuing the assessment for the third year.

ALLIANCE FOR ECONOMIC SUCCESS: Letters received form the AES and placed on file.

WATERSHED COMMITTEE: No report.

DEQ: Clement reported no DEQ permit is needed for area behind the township hall, but a soil and erosion permit may be needed. Bids received, put on November agenda.

BROOK STREET: No report.

ROAD COMMISSION: Wisniski reported the guard rails have been ordered for Avenue E, filling and graveling has been done in Onekama, commission applied for grant to purchase new radios for all trucks.

RECYCLE-Businesses and Camps: Treasurer Beebe to contact the county on whether or not businesses and camps can be charged for recyclihng.

Board took a recess at 10:55 a.m.

Meeting resumed at 11a.m.

CONSOLIDATION RESOLUTION: The township must approve three persons to the Disincorporation Commission. And ad seeking applicants has been placed in the paper. Deadline for applying is Oct. 23.

**COUNTY OF
MANISTEE**

TOWNSHIP OF ONEKAMA

RESOLUTION NO. 2011-06

**RESOLUTION OF THE ONEKAMA TOWNSHIP BOARD TO PROCEED
UNDER SECTIONS 23 THROUGH 23i OF
CHAPTER XIV OF ACT 3 OF THE PUBLIC ACTS OF 1895, BEING MCL74.23
THROUGH MCL 74.23i; AND, RESCINDING ALL
RESOLUTIONS IN CONFLICT HEREWITH**

WHEREAS, petitions have been circulated requesting a vote on the question of whether the Village of Onekama should disincorporate into Onekama Township; and

WHEREAS, on August 24, 2011, Helen Mathieu, Onekama Township Clerk, verified the petitions' signatures and determined the sufficiency of the petitions as required by Section 18a of Chapter XI of Act 3 of the Public Acts of 1895, being MCL 74.18a; and

WHEREAS, it appears that not less than fifteen percent (15 %) of the registered electors of the Village have requested a vote on the question of whether the Village should disincorporate into Onekama Township;

NOW, THEREFORE, on the motion of Helen Mathieu, seconded by James Wisniski,

IT IS HEREBY RESOLVED, as follows:

1. The Township Board, pursuant to the authority granted to it by MCL 74.23, hereby elects to proceed under Sections 23-23i of Chapter XIV of Act 3 of the Public Acts of 1895, being MCL 74.23 through 74.23i.
2. All resolutions of the Township Board in conflict herewith are hereby rescinded to the extent of the conflict.

Those Voting in Favor:

James Wisniski, Roland Clement, LaVonne Schafer-Beebe, Helen Mathieu, David Meister.

Those Voting Against:

None.

Absent: None.

Resolution declared passed.

Helen Mathieu, Clerk, Onekama Township

CERTIFICATION

I, Helen Mathieu, Clerk of Onekama Township do hereby certify that the foregoing is a true and correct copy of Resolution No. 2011-06 adopted by the Board of Trustees of Onekama Township at its Regular meeting duly called and held on the 4th day of October, 2011.

Helen Mathieu, Clerk, Onekama Township

ECONOMIC VITALITY INCENTIVE PROGRAM GRANT: Motion by Clement, second by Mathieu to approve signing Resolution No. 2011-07. Roll call vote: James Wisniski, yes; Roland Clement, yes; LaVonne Schafer-Beebe, yes; Helen Mathieu, yes; David Meister, yes. Motion carried.

RESOLUTION NO. 2011-07

WHEREAS, a petition with sufficient signatures has been presented to the Village of Onekama requesting a vote on the disincorporation of the Village into Onekama Township; and

WHEREAS, the Village and the Township will form a Disincorporation Commission to analyze and develop a report on how a disincorporation would occur that will be available to voters in the Village and Township prior to a vote on the matter of disincorporation; and

WHEREAS, there will be costs associated with the work of the Disincorporation Commission as well as costs in the event that the voters of the Village and Township should not vote to approve the disincorporation; and

WHEREAS, Act 63 of the Public Acts of 2011 created the Economic Vitality Incentive Program in the Michigan Department of Treasury to provide grants to local governmental units that elect to combine operations to offset the costs associated with mergers, inter-local agreements and cooperative efforts where 100 % of expenses such as legal fees, equipment, voting costs, infrastructure, office supplies and other expenses as approved by the Michigan Department of Treasury may be covered under an approved grant; and

WHEREAS, a sum of \$5 million is currently available for grants from the Vitality Incentive Program that has a grant application deadline of November 1, 2011; and

WHEREAS, for the disincorporation project, the Michigan Department of Treasury has recommended that Onekama Township be the grant application to seek a grant for costs involving the Disincorporation Commission and the potential disincorporation;

NOW, THEREFORE, BE IT RESOLVED, that Onekama Township collaborate with the Village of Onekama in developing an Economic Vitality Incentive Program grant application with the grant writing assistance of the Alliance for Economic Success to meet the November 1, 2011 deadline.

Signed this 4th day of October, 2011.

By David Meister

Onekama Township Supervisor

F-65: Report received and placed on file.

PROCUREMENT POLICY: Postponed until budget meeting in March, 2012.

MRA: Paid in full.

SAFE ROUTE TO SCHOOL: Supt. Kevin Hughes will address the board and present a slide show at the November meeting.

PORTAGE RIDGE UNIT 21, PROPER. # 51-11-440-021-00: Motion by Mathieu, second by Beebe to authorize the Supervisor to contact the owners of Portage Ridge Unit 21, Property # 51-11-440-021-00, notifying them that the township accepts the donation of Parcel 21.

ROLLIN WELL DRILLING: The board is requesting all instructional information and literature regarding the new well.

PUBLIC COMMENT: None.

BILLS: Motion by Clement, second by Wisniski to pay all regular and incoming bills. Motion carried.

CORRESPONDENCE:

---U.S. Dept. of Commerce

---PLA Parade Committee

---DNR

---Manistee Cty Planners

---MI Public Service Commission

---West Shore Community College

---Unemployment Insurance Agency,
Case # 002554457

---Greater Bear Watershed Plan

ADJOURN: 11:42 a.m.

David Meister, Supervisor

Helen Mathieu, Clerk

LaVonne Schafer-Beebe, Treasurer

Roland Clement, Trustee

James Wisniski, Trustee