

**ONEKAMA TOWNSHIP PARKS AND RECREATION COMMITTEE**

**MEETING THURSDAY JANUARY 17, 2019**

The meeting was called to order at 8:05 a.m. by Chairman Richard Lapinski.

The Pledge of Allegiance was said.

Opened Conference Call Phone Line: Michelle Ervin identified herself as a participant

**MEMBERS PRESENT:** Richard Lapinski, Mary Reed, Robert Blackmore, Kevin Hughes

**MEMBERS ABSENT:** Mary Lou Millard, Al Taylor, Paul Mueller, Leann Burger, Onekama Village Rep

**MINUTES:** Lacking Committee Corum, will defer approval of Meeting Minutes from December 19, 2018 to the February 21, 2019 meeting.

**PUBLIC COMMENT:** None

**ITEMS TO ADD TO AGENDA:** None

**NORTH POINT PARK UPDATE:** Sealing Contractor will apply the asphalt walkway seal coat in the spring of 2019. Paul Mueller, Tree Committee Lead, will set-up committee meeting in the spring of 2019 to review current tree health and to consider new trees for the park.

**LANFLAND PARK UPDATE:** Al Taylor reported the DNR/DEQ submission for approval to reshape the large sand dune between Lake Michigan and the Parking Lot was not signed by the outgoing State of Michigan Officials. Township will resubmit the request in 2019 for approval. The Vault toilet will be locked until further notice due to abuse with trash being deposited into the vault tank. The township incurred a very large cost to clean out the vault tank. The engineering firm who designed the vault toilet facility is investigating methods to restrict the depositing of trash into the vault tank. Consideration underway for the installation of video surveillance signs to deter vandalism.

**GLEN PARK UPDATE:** Al Taylor, Rich Lapinski and Leann Burger met on January 4, 2019 with representatives from Spicer Engineering and Gosling Czubak Engineering Sciences, Inc. to review project opportunities to update and improve the park infrastructure. Gosling Czubak has conducted a walk through of the park and is now preparing a proposal to address the maintenance and repair needs, hiking trail rerouting and possible UA trail opportunities.

**EAGLES VIEW WETLANDS UPDATE:** Al Taylor, Rich Lapinski and Leann Burger met on January 4, 2019 with representatives from Spicer Engineering and Gosling Czubak Engineering Sciences, Inc. to review project opportunities to consider a UA Trail from the current M-22 parking area out to the eastern shore of Portage Lake. Gosling Czubak has provided a detailed proposal with 2 scopes of work options with trail routing, rough cost estimates and possible grant opportunities for a UA gravel and boardwalk trail. Al Taylor and Rich Lapinski will present and review with the Township Board for guidance.

**KAYAK LAUNCH:** Al Taylor is working on contract strategy considering a single sourced local contractor. Pending those strategy results and contractor availability, planning for installation in June – July 2019.

**ROAD ENDS UPADTE:** Rich Lapinski to update his Spring 2018 Road Ends Survey with Winter and Spring 2019 photos and recommendations for road end maintenance and improvements for review by the Township Board.

**PARK FIVE YEAR PLAN:** LeAnn Burger reported that Burger, Taylor and Lapinski have completed the draft of a revised Five Year Plan for the Onekama Township Parks. This revised plan has been submitted to each Parks and Rec Committee member for their review, comments and to prepare to vote on approval at the February 21, 2019 monthly meeting. Burger, Taylor and Lapinski will continue to develop an information and master plan document for each of the township parks for inclusion into this plan.

**SCHOOL UPDATE:** Kevin Hughes reported that the school has used 3 of their 6 snow days as of January 17, 2019. Use of greater than 6 days may result in make-up days in June 2019. Moving forward with bid specs for the May/June 2019 Projects which include resurfacing the tennis and basketball courts and adding new pickle ball court lines on the basketball courts. The recent cold temperatures will allow the contractors to complete the controls tuning of the boiler and HVAC systems. Kevin will work with the PLA to coordinate the dates for the 2019 Fall Festival and Homecoming events. Kevin explained the recent posting in the Manistee News Advocate about the Onekama Schools having a possible property foreclosure. The property in question is piece of land adjacent to the school property that is not owned by the school. The school has the first right of refusal to purchase the land should the owner decide to sell. The current land owner has to rectify the possible foreclosure situation. Kevin also thanks the Township for their tiding of \$ to the Manistee Recreation Association which sponsors youth sports in the Onekama Community. This tiding helps offsets the cost of youth participation.

**PLA:** The PLA will conduct their Annual Planning Retreat on January 18, 2019. 3 new board members were elected to the BOD in December 2018. The PLA has begun the planning, sponsoring and execution of the many successful events in the community.

**WATERSHED UPDATE:** Mary Reed reported the 10 Year Plan is now under review with additional work required to finalize. The successful treatment of invasive species will continue this year with less than 50 acres required. The watershed will continue to monitor Portage Lake water quality identifying areas of concern. Meeting on January 25, 2019 at the Township Hall will review the draft of the Lake Management Report.

**MANISTEE COUNTY-WIDE PARKS & REC COMMISSION:** Mary Reed reported that the Manistee County Trails and Recreation Committee has proposed a resolution to the County Board of Commissioners that will create a formal recreation commission organizational structure. The County Board has approved and requested that the new Trails and Recreation Commission develop by-laws and present them to the county commission for approval. They will now focus on the Trails Plan for Manistee and Benzie County interfacing with several resources in the region and reviewing grant opportunities. They plan to develop

methods to improve marketing for all the many miles of existing snowmobiling, ATV, hiking and cycling trails within the county.

**VILLAGE:** No Report. Village will name participant to work with our committee.

**PARKS & REC BUDGET REVIEW:** All outstanding bills are paid. Committee will begin to develop the 2019 budget requirements and submittal. Will consider additional \$ for the Glen Park project.

**OPEN DISCUSSIONS:** Kevin Hughes reported that ice fishing and fishing tournaments on Portage Lake continue to be an important part of the Onekama Community winter events bringing many fishermen into the community.

**CORRESPONDENCE:** None.

**ADJOURN:** 9:20 a.m.

Submitted by: Richard Lapinski - Chairman