

## **ONEKAMA TOWNSHIP PLANNING COMMISSION**

**REGULAR MEETING THURSDAY, OCTOBER 16, 2008, 7 p.m.**

### **ONEKAMA TOWNSHIP HALL**

The meeting was called to order at 7:02 p.m. by Chairman Dan Behring.

The Pledge of Allegiance was said.

Members present: Dennis Wickstrom, Secretary Rudy Gross, Jon Phillips. Absent: Roland Clement, Phil Joseph, Vice Chairman Jim Mrozinski. Also present: Zoning Administrator Dana Schindler and Recording Secretary Mary Lou Millard.

**CONSENT AGENDA: Motion** by Gross, second by Phillips to accept the minutes of the Sept. 25, 2008 with the following corrections: Under Zoning Administrator, second paragraph, fourth line, after the word confusion, add “as to whether permits had ever been requested.” Under Addressing Free-Standing Decks on Lakeshore Front Yards, after the word it, add “as a special priority need.” Under Update on Joint Master Plan, after the word township, add “natural resource” maps and a period. Remove the word “and” and insert “The Committee also”. Add website “onekama.org/ or onekama.net. Under Storm Water Issues: remove the word “data” and insert “regulations.” Motion carried.

**ITEMS TO BE ADDED TO AGENDA:** None.

**PUBLIC COMMENT:** None.

**TOWNSHIP BOARD REPORT:** Behring asked Millard to give the report. Fire/Rescue Department will participate in a “mass destruction” training session Oct. 18 at Camp Arcadia; Trustee James Wisniski will represent the board on the department’s committee to obtain information on a new fire truck; the board made a motion authorizing Clerk Helen Mathieu to bill whatever utility is involved in an emergency situation with the fire department after 1 ½ hours standby by the department; Board of Review will meet Tuesday, Dec. 9 at 9 a.m.; Potter Road bill of \$98,665.62 has been paid.

**ZONING ADMINISTRATOR’S REPORT:** Schindler reported for month of September: 11 Land Use Permits were issued; no Special Use Permits, one permit complication; one Zoning Board of Appeals complication; 2 ZBA cases heard- one approved, the other denied by decision vetoed by township board, circuit court judge approved the judgment with an alteration to one item in the agreement; 4 violations pending, one violation resolved; report given on County Planner Review and Advisory Committee Meeting. The complete report is on file.

**ZONING ORDINANCE REVIEW COMMITTEE:** The committee will plan to meet in early November. Behring asked the committee to look at the issue of the number of boats, trailers,

recreational vehicles, etc. stored on a parcel, and how many can be stored in one yard. He also asked the committee to review and discuss the definition of front yard, back yard, the definition of lakefront and view yards.

**BY-LAWS SUB-COMMITTEE:** Behring reported the committee has worked to implement the Michigan Planning Enabling Act into the local by-laws. The Planning Commission will receive a draft when the committee completes its work.

**NATURAL RESOURCES COMMITTEE:** No report.

**DEVELOPMENT STANDARDS COMMITTEE:** Needs a chairman.

**PUBLICATIONS, PUBLIC INFORMATION COMMITTEE:** Needs a chairman.

**PHRAGMITES ORDINANCE:** After discussion, it was the consensus of the planning commission to send the sample ordinance from Peaine and St. James Townships on Beaver Island to the township board for its perusal.

**DO'S, DON'T'S LIST:** Behring will work on the wording of the list for future review.

**DOCKS THAT REQUIRE A MARINA PERMIT:** No report.

**DECKS AND PERMANENT AND TEMPORARY STRUCTURE ON FRONT LAKESHORE LOTS:-** Zoning Ordinance Committee is addressing this.

**ZONING ORDINANCE BOOK:** Books are completed and distributed. The zoning administrator is working on the Appendix and will make comments on it.

**STORM WATER INITIATIVES:** Placed on November agenda.

**UPDATE ON JOINT MASTER PLAN:** Behring reported the group is working on land use maps. The leadership committee will meet Monday, Oct. 20 at 5 p.m. in the township hall. Tim Ervin of the Manistee County Community Foundation will talk to the committee about additional funding possibilities.

**WETLAND AND WATER CONSERVATION DOCUMENT:** The commissioners reviewed the article submitted by Phil Joseph. Consensus was to support Joseph on his document and statement/approach in looking at wetlands and watercourse protection for the township.

**RESPONSE TO COUNTY MASTER PLAN REVIEW:** Behring reported the response was supported and approved by the township board, but as yet neither he nor the board has received an acknowledgment from the county planning commission regarding the township response.

**WATER RECHARGE AREAS GUIDELINES:** Behring asked the planners to discuss township water recharge areas and to talk about clear-cutting.

**VEGETATION REMOVAL GUIDELINES:** Behring encouraged the planners to look up vegetation removal on the internet to educate themselves in preparation for discussion at the November meeting.

**RURAL BY DESIGN-Maintaining Small Town character:** On November agenda.

**DISCUSSION:** The members spent time talking about educational issues for the planning commission.

**LANDFILLS:** Phillips offered to research information on landfills.

**PUBLIC COMMENT:** None.

**CORRESPONDENCE:** Millard read a letter to the commission from Wickstrom, informing them that he plans to resign when his term ends in December, 2008. The commissioners praised Wickstrom for his 12 ½ years of work on the commission.

**ADJOURN:** 9:09 p.m.

Submitted by

Mary Lou Millard, Recording Secretary

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Dan Behring, Chairman

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Rudy Gross, Secretary