

**ONEKAMA TOWNSHIP BOARD PUBLIC HEARING
AND REGULAR MEETING
TUESDAY, APRIL 5, 2011, 9 A.M.**

The meeting was called to order at 9:04 a.m. by Supervisor David Meister.
The Pledge of Allegiance was said.

Members present: Trustee James “Nipper” Wisniski, Trustee Roland Clement, Treasurer LaVonne Schafer-Beebe, Clerk Helen Mathieu.

PUBLIC HEARING

The hearing is to consider the 2011-2012 Fiscal Year General Budget

PUBLIC COMMENT: Zoning Administrator Dana Schindler addressed the board regarding her work schedule reduction from two days to one eight-hour day. She also requested to work with the planning commission on a proposed community zoning ordinance. Invasive species budget was also discussed.

Clerk pointed out that the current levy is 1.4283 mills for general, 1.0000 mills for fire and .9522 for roads.

PUBLIC HEARING CLOSED: 9:25 A.M.

REGULAR MEETING

The regular meeting was called to order at 9:25 a.m. by Supervisor Meister.

CONSENT AGENDA: Motion by Clement, second by Beebe to accept the minutes of the March 1 Regular Meeting as presented. Motion carried. **Motion** by Clement, second by Wisniski, to accept the minutes of the March 9 Special Meeting as presented. Motion carried. **Motion** by Wisniski, second by Beebe to accept the minutes of the March 23 Special Meeting with the following correction: change 10:28 p.m. to 10:28 a.m. Motion carried.

TREASURER’S REPORT: Treasurer reported a balance of \$692,687.99 in the General Fund as of March 31, 2011; and a balance of \$341,468.72 in the Fire Fund as of March 31, 2011. She presented the 2010 Tax Settlement Report and distributed copies to those in attendance and is included in these minutes. Copies are available in the Township Office. The treasurer submitted the following settlement report for 2010 showing where the taxes go. She distributed copies to those in attendance; copies are available in the Township Office.

2010 SETTLEMENT REPORT

All Records
SPEC. POPULATION: AD VALOREM+SPECIAL ACTS
REAL & PERSONAL PROPERTY
SUMMER/WINTER BILLING TYPE(S)
USE CURRENTLY CHARGED INTERERST/PENALTY %

Taxing Authority	Original Roll	+/- Adjustments	Total to Collect	Taxes Collected	Amount Delinquent
(S) COMM COLLEGE	431,889.20	48.53	431,937.73	406,318.70	25,619.03
(S) COUNTY OPER	763,190.37	85.75	763,276.12	718,004.71	45,271.41
(S) MANISTEE ISD	291,672.00	32.77	291,704.77	274,403.31	17,301.46
(S) SCHOOL DEBT	609,265.20	68.46	609,333.66	573,192.87	36,140.79
(S) SCHOOL OPER	1,470,878.27	5,202.73	1,476,081.00	1,356,602.49	119,478.51
(S) ST EDUC TAX	837,952.02	94.21	838,046.23	788,310.67	49,735.56
(W) COUNCIL ON AGING	41,913.23	4.71	41,917.94	38,811.37	3,106.57
(W) COUNTY 911	97,810.25	10.98	97,821.23	90,571.50	7,249.73
(W) COUNTY LIBRARY	139,734.13	15.69	139,749.82	129,392.63	10,357.19
(W) DIAL A RIDE	45,767.24	5.16	45,772.40	42,380.27	3,392.13
(W) MEDICAL CARE	69,369.50	7.81	69,377.31	64,235.79	5,141.52
(W) PD CONST DEP	132,050.28	14.95	132,065.23	122,202.66	9,862.57

(W) TOWNSHIP FIRE	139,734.13	15.69	139,749.82	129,392.63	10,357.19
(W) TOWNSHIP OPER	199,581.22	22.40	199,603.62	184,810.66	14,792.96
(*) 106 INVASIVE SPECIES	98,560.80	330.48	98,891.28	88,481.45	10,409.83
(*) 109 RECYCLING FEE	16,146.00	-13.00	16,133.00	14,888.85	1,244.15
(*) CFR CFR TAX	144.00	0.00	144.00	144.00	0.00
(*) NSF NSF	0.00	60.00	60.00	60.00	0.00
(S) SubTotals	4,404,847.06	5,592.45	4,410,439.51	4,116,892.75	293,546.76
(W) SubTotals	981,810.78	414.87	982,225.65	906,312.81	75,912.84
Grand SubTotals	5,386,657.84	6,007.32	5,392,665.16	5,023,205.56	369,459.60
(S) Admin Fee	44,036.31	55.32	44,091.63	41,256.52	2,835.11
(W) Admin Fee	8,658.75	0.96	8,659.71	8,028.97	630.74
(S) Interest/Penalty					26,311.80
(S) Totals	4,448,883.37	5,647.77	4,454,531.14	4,158,149.27	322,693.67
(W) Totals	990,469.53	415.83	990,885.36	914,341.78	76,543.58
Grand Totals	5,439,352.90	6,063.60	5,445,416.50	5,072,491.05	399,237.25

The treasurer presented the following resolution:

**TOWNSHIP OF ONEKAMA
RESOLUTION 2011-01
(Replaces 2001-05)
APPROVAL OF FINANCIAL INSTITUTIONS THE TOWNSHIP TREASURER
WILL DO BUSINESS WITH IN 2011**

BE IT RESOLVED, THAT THE Township Board of Onekama approves of the Township Treasurer doing business with the following financial institutions commencing April 1, 2011.

**Fifth Third Bank
Filer Credit Union
Huntington National Bank
Members Credit Union
PNC
Northwestern Savings Bank & Trust
Honor Bank
West Shore Bank**

Motion by: James Wisniski

Second by: Helen Mathieu

Roll Call Vote: Yes—James Wisniski, Roland Clement, LaVonne Schafer-Beebe, Helen Mathieu, David Meister

No--None

Absent—None

The Supervisor declared Resolution 2011-01 duly adopted this 5th day of April, 2011.

CERTIFICATION

I, Helen Mathieu, Clerk of the Township of Onekama, do hereby certify that the above is a true and correct copy of a Resolution which was passed and approved by the Township Board of the Township of Onekama on the 5th day of April, 2011.

Helen Mathieu, Clerk

AMEND AGENDA: Add Canal on Easy Street under New Business.

PUBLIC COMMENT: None.

REP. RAY FRANZ: Rep. Franz outlined some issues before the State Legislature. He explained the Emergency Managers' Bill and said this bill is a "last resort". He said there are 18 steps that would have to be performed by the Treasury Department to see if there is a problem, before an Emergency Manager would be utilized. He also said that the 35th District Judge position may be eliminated.

COMMISSIONER KEN HILLIARD: Absent.

COMMISSIONER DUANE ANDERSON: Reported that the county board has decided to hire a County Planning Director.

FIRE/RESCUE: Chief Lawrence Hrachovina reported for the month of March: 5 fires, 3 meetings, 1 air pack inspection, 1 run to Brown Township for fire department; 10 rescue runs, 1 meeting, 1 Brown Township run for the rescue unit. Consensus of the board to have the chief get 50 feet of 2 ½ inch hose to replace a 25 foot hose. A proposed fire charges ordinance was discussed. **Motion** by Wisniski, second by Clement to send the proposed fire charges ordinance to the township attorney for his review. Motion carried. The chief explained the purpose of the fire department's monthly meetings; first Monday-officers meeting; second Monday-for rescue personnel; third Monday-fire training; fourth Monday-maintenance. He said annual inspection of the trucks will begin soon.

The chief and Wisniski traveled to Alexis, Il. to inspect the new fire truck as it is being built. They were impressed with the workmanship and the information received with their talks with the employees and the employees' input provided as they worked on the truck. Completion on the truck is not expected until sometime in the fall.

Rep. Franz addressed the board and said that after extensive research and because he is now a State Representative, it was determined that he is unable to respond to fire/rescue calls. He also must turn in his gear and radio. He asked the board to grant him a leave of absence. Consensus of the board to approve his request.

ONEKAMA COMMUNITY PLANNING COMMISSION: Recording Secretary Mary Lou Millard reported that Roger Cody and Jon Phillips will prepare a medical marijuana moratorium document to present to the planning commission for review, after which the commission will submit it to the Township Board for consideration. Election of officers was tabled until the April meeting. On the advice of Consultant John Iacoangeli the commission named four members to act as the committee to work on the proposed zoning ordinance and bring it back to the planning commission. Vice Chairman Susan Barnard announced that the township and village have received an award from the Northwest Michigan Council of Governments for "Outstanding Planning Initiative" and are invited to a luncheon hosted by the NWMCOG Friday, April 15 from noon to 1:30 p.m. at the Holiday Inn in Traverse City. Attending from the commission will be Roger Cody and Nancy Story.

BOARD OF REVIEW: Assessor Ginny Martz reported 87 petitions received for work done in March by the B.O.R. , and all reports are in . Field work will begin soon. Martz read a letter from **resident Suzanne Schwing** to the Department of Treasury, Michigan Tax Tribunal regarding a notice of pending forfeiture of property for unpaid real estate taxes. **The letter stated, in part, “I cannot politely express the total exasperation I have with the inadequacy, incompetence and utter waste of taxpayer dollars in respect to this department and its absolute arrogance, not to mention the ignorance in refusing to accept that you are wrong and the local taxing unit was correct and timely in resolving this issue--- which has been going on nearly six years”.**

She also chastised the department for not including true costs of operating the PRE audit program before appropriating \$500,000 for it. (The complete letter is attached to the original document of these minutes.)

ZBA: No activity.

ZONING BOARD OF APPEALS: Zoning Administrator Schindler reported 2 land use permits issued, 8 land use permits pending, 3 violations pending, 1 violation resolved. She again reiterated her request to work with the zoning ordinance committee. The board said it wanted the committee to work on its own at this time and consult with the zoning administrator at a later date.

PARKS & RECREATION: Vice Chairman Millard reported the Arbor Day tree planting event is scheduled Friday, April 29 at 9 a.m. at North Point Park. Volunteers are needed Contact Jon Phillips at 889-4516 or Howard Hughes at 889-4559. Members of the Onekama Community Access Grant Leadership Team, part of the Explore the Shores program, will meet Thursday, April 14 beginning at noon in Farr Center to interview candidates for a project to provide designs, preliminary engineering and an implementation plan parks and other access sites in the township. The interview session is open to the public. **Motion** by Mathieu, second by Clement to approve hiring Scott Erickson to look at the parks and point out trees to be removed at a cost not to exceed \$500. Roll call vote: James Wisniski, no; Roland Clement, yes; LaVonne Schafer-Beebe, yes. Helen Mathieu, yes; David Meister, yes. Motion carried. The board pointed out that work has not been done in Glen Park yet because of the weather. Consensus to write a letter to a resident and parks and recreation committee questioning parking at the road to Portage Point Turn-Around, stating it cannot be done.

MTA: Meeting cancelled.

PORTAGE LAKE HARBOR COMMISSION: No report.

INVASIVE SPECIES: Chairman Mary Reed reported Professional Lake Management has submitted the permit for 2011, the group will apply for a separate permit for treatment of the Lake Michigan Shoreline in Pierport, after it determines the success of last year’s treatment. If treated, permission slips will be needed from the property owners. Storm drains have been sampled, results due soon. She reported that Consultant Jennifer Jones contacted the DNRE and treatment of the channel will probably be allowed. Reed said that Jones used the Onekama phragmites effort in a presentation to Grand Haven residents to educate them on phragmites, entitled “Portage Lake, a Phragmites Australis Success Story”.

ALLIANCE FOR ECONOMIC SUCCESS: Meister reported that another public meeting will be held sometime in June or July to further discuss possible merger of the village and township.

DEQ: The board will measure the township building's south side to obtain a permit for fill from the DEQ.

ROADS: Wisniski reported that the County Road Commission indicated it might not have any money by 2015, due to retirement pensions.

The township board will have a special meeting Monday, April 11 at 9 a.m. on township roads and work involved.

WATER WELL: Hugh Rollin of Rollin Well Drilling submitted a Stage One bill of \$21,988.45. Consensus of the board is to pay Rollin \$10,994.23 out of the Fire Fund and \$10,994.23 out of the Township General Fund (50/50 payment). The Stage Two quote is \$17,638.25 for the interior second stage of completion.

DDA: Co-Chairman Doug Callaway outlined some of the plans for a DDA. Consensus of the board to let the DDA Committee obtain information on how to prepare for a public hearing.

BIDDING: Bids will be sought for work on township road ends, parks, office. Clerk has maps available.

MRA: Motion by Wisniski, second by Beebe to approve payment of \$3,400 to the Manistee Recreation Association. Roll call vote: James Wisniski, yes; Roland Clement, yes; LaVonne Schafer-Beebe, yes; Helen Mathieu, yes; David Meister, yes. Motion carried.

**2011-2012 GENERAL FUND RESOLUTION ADOPTION
2011-02**

**2011-2012 FIRE FUND RESOLUTION ADOPTION
2011-03**

**2011-2012 NORTH POINT PARK RESOLUTION ADOPTION
2011-04**

**2011-2012 ONEKAMA TOWNSHIP WAGES/SALARY/CHARGES
2011-2012 Fiscal Year**

BIDS FOR PURCHASING: Bidding policy needed; clerk to prepare.

CANAL AT EASY STREET: Clement reported that 2 Easy Street residents are asking that the canal and waterfront east of the canal be dredged. Cost is approximately \$125,000 to \$150,000. The board was asked to consider creating a special assessment. Consensus of the board is not to do a special assessment. More information is to follow from the residents.

PUBLIC COMMENT: None.

BILLS: Motion by Wisniski, second by Clement to pay all regular and incoming bills. Motion carried.

CORRESPONDENCE:

---NAPA	---PLA	---DEQ
---Maple Grove Twp.	---Sylvia & Gary Ruprich	---MDOT
---Census Bureau	---NWMCOG	---Washington Report

ADJOURN: 1:20 p.m.

David Meister, Supervisor

Helen Mathieu, Clerk

LaVonne Schafer-Beebe, Treasurer

Roland Clement, Trustee

James Wisniski, Trustee

